



New Student Checklist

□ 1. **Financial Aid:**

Fill out the **FAFSA** (Free Application for Federal Student Aid) if applying for federal state aid, student loans, and scholarships). While students may apply for federal financial aid throughout the year. Miles College encourages students to complete the **FAFSA** at least six weeks before the semester begins.

- To complete the **FAFSA**, visit www.fafsa.ed.gov. Miles College school code is **001028**.
- If you are selected for verification, visit the Miles College financial aid website for forms. www.miles.edu/administrative-units/10/Office-of-Financial-Aid-
- Finalize all Financial Aid paperwork. (financial aid paperwork must be completed to receive aid).
- **Pre-Loan Counseling:** New Students must complete pre-loan counseling if receiving student loans.

□ 2. **Testing and Placement:**

Schedule and complete COMPASS Assessment.

The Compass Placement Assessment is used to measure a student's readiness for college level courses. You are exempt from **COMPASS** if you have taken the ACT or SAT, are transferring college- level English, Math courses, completed required developmental coursework at another institution, or a transient student.

□ 3. **New Student Orientation:**

All new students **MUST** complete the Orientation process. Orientation occurs the week before classes begin. The required orientation fee of \$100.00 is payable in the Business office.

□ 4. **Housing Services:**

Students interested in housing options can contact Residence Life and Housing Services at 205.929.2857 and signup, pay \$150.00 deposit in the Business Office.

□ 5. **Advisement and Registration:**

Complete advisement/registration process. All students are assigned an academic advisor and this information will be provided to students when they register.

□ 6. **Purchase Textbooks:**

Textbooks can be purchased through the **Miles College Direct Virtual Bookstore**. You can purchase books any time after you register for your courses. <http://bookstore.miles.edu/>

□ 7. **Vesper Services:**

Attend Vesper Service: **Sunday, August 17, 2014**

Vesper begins at 6:00 p.m. at First Baptist Church of Fairfield

□ 8. **Class Sessions:**

Classes begin: **Monday, August 18, 2014**



Whom To See For What

	Contact	Location	Phone Number
Academic Advising	Counseling, Advising and Testing Center	Student Union Building 2nd Floor	205.929.1824
Add/Drop Class	Records Office	Brown Hall 2nd Floor	205.929.1422
Change of Address	Records Office	Brown Hall 2nd Floor	205.929.1422
Disability Information	Counseling, Advising and Testing Center	Student Union Building 2nd Floor	205.929.1824
Emergencies	Campus Security	Security Station	205.929.1720
Financial Aid	Financial Aid Office	Brown Hall 1st Floor	205.929.1664
Housing Information	Residence Life and Housing Services	New Men's Dorm	205.929.2857
ID Cards	Business Office	Brown Hall 2nd Floor	205.929.1430
Library	Resource Center	Kirkendoll Learning Resource Center	205.929.1714
Mail Services	Student Post Office	Brown Hall 1st Floor	205.929.1000
Parking Permits	Business Office	Brown Hall 2nd Floor	205.929.1430
Refunds, Student Fees	Business Office	Brown Hall 2nd Floor	205.929.1430
Religious Activities/ Chapel	Student Engagement and Chapel	Bell Hall	205.929.1530
Safety	Campus Security	Security Station	205.929.1720
Student Activities	Student Affairs	Bell Hall	205.929.1455
Testing & Placement	Counseling, Advising and Testing Center	Student Union Building 2nd Floor	205.929.1824
Textbooks	Bookstore	Bell Hall	205.929.1413
Transcripts	Records Office	Brown Hall 2nd Floor	205.929.1422
Tuition and Fees	Business Office	Brown Hall 2nd Floor	205.929.1430
Registration	Records Office	Brown Hall 2nd Floor	205.929.1422
Withdrawal from College	Records Office	Brown Hall 2nd Floor	205.929.1422