

Miles College Greek Life Manual

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Policy on Fraternity and Sorority Affairs (Greek Life)

Policy Statement

As an academic institution, Miles College engages students in pre-professional, academic, and social learning experiences. It stimulates the student's awareness and appreciation of accepted societal expectations.

The purpose of Fraternity and Sorority Affairs also known as Greek Life is to encourage and provide opportunities for students to develop interpersonal, social, and leadership skills and encourage them to engage in campus and community service.

Policy Background

The Goal of Greek Life at Miles College

The goal of Greek Life at Miles College is to foster opportunities for students in the following areas:

Campus and Community Service

Members of fraternal organizations are required to perform service to the campus and the surrounding community.

Campus Engagement and Pride

Students in fraternal organizations are the ones first called to represent the institution and should exhibit knowledge and pride in the academy.

Scholarship

Membership in fraternal organizations require high scholastic achievement.

Leadership

Students in fraternal organizations are required to develop leadership skills through participation in their organization and campus programs and workshops.

Friendship and Networking

Students who are members of fraternities and sororities establish friendship bonds that last a lifetime. They also learn how to interact with people from diverse backgrounds in many different settings (business and social.)

Greek Life at Miles College aids the Office of Student Affairs in fostering culture, class and civility at the academy. Membership in campus fraternal organizations helps students develop interpersonal, social, communication and leadership skills.

The College requires that all students participating in organizations be enrolled in the College and possess a cumulative grade-point average (GPA) of 2.0 (C) for non-Pan Hellenic Council fraternities and sororities, and 2.5 (C+) for NPHC Greek lettered Organizations.

All fraternities and sororities must be registered in the Office of the Dean of Student Affairs.

NPHC GREEK LETTERED ORGANIZATIONS:

Alpha Phi Alpha Fraternity, Inc.
Alpha Kappa Alpha Sorority, Inc.
Delta Sigma Theta Sorority, Inc.
Kappa Alpha Psi Fraternity, Inc.
Omega Psi Phi Fraternity, Inc.
Phi Beta Sigma Fraternity, Inc.
Sigma Gamma Rho Sorority, Inc.
Zeta Phi Beta Sorority, Inc.
National Pan-Hellenic Council, Inc.

BAND FRATERNITIES AND SORORITIES

Tau Beta Sigma Band Sorority
Kappa Kappa Psi Band Fraternity

RELIGIOUS FRATERNITIES AND SORORITIES

Delta Psi Epsilon Christian Sorority, Inc.

Alpha Omega Christian Fraternity

NON-NPHC FRATERNITIES AND SORORITIES

Rho Nu Tau Sorority, Inc.
Lambda Psi Gamma Sorority, Inc.
FBI Fraternity
Gamma Delta Iota Sorority
Miles College Multicultural Council (Black Greek Council)

AFRO-CENTRIC FRATERNITIES AND SORORITIES

Nasiha Roho Adinasi Fraternity, Inc.
Uzuri Weusi Malkia Sorority, Inc.

Policy Procedures

The following regulations apply to all organizations on the Campus:

SOCIAL AFFAIRS:

All social affairs must be approved by the Dean of Student Affairs at least two weeks prior to the date of the event. All financial affairs must have the written approval of the Dean of Students and a financial statement of the results shall be submitted to the Business Manager within one week following the event.

CAMPUS FACILITIES:

Permission for use of any and all Campus facilities for social activities shall be secured from the Business Manager and the Director of the Student Center.

SUSPENSION OF ACTIVE MEMBERSHIP:

Any student whose cumulative grade-point average is less than 2.0 shall not be eligible for active membership and cannot hold office in any social organization at Miles College. For NPHC Greek-lettered organizations, the cumulative grade-point average is 2.5.

Financial delinquency and disciplinary probation or expulsion shall likewise apply.

SUSPENSION OF ACTIVITY:

Miles College reserves the right to suspend the activities of any organization, or any member thereof, for any of the following:

For practicing hazing or brutality in initiation of members (brutality shall be interpreted as any activity which inflicts unusual physical pain or bodily injury or which is demoralizing or humiliating beyond social decency).

For infraction of the Standards of Conduct, violation of the honor system, or any other College regulations; stated or implied

For failure of the organization to maintain a cumulative grade-point average of 2.0 or 2.5.

For illegal (undercover) initiation of members into an organization.

Miles College Policy on Fraternal Organization Advisors

At Miles College all social and service fraternal organizations are required to have persons that counsel, guide and advise them.

These advisors serve to aid the organizations in sponsoring wholesome and engaging activities for the College. Campus advisors/sponsors must be fully aware of College's expectations and policies.

The advisor must:

- Be a full- time or part-time member of the faculty or staff. Since the NPHC organizations are affiliated with a national office, the primary advisor may be an advisor assigned by the alumni/ae chapter.
- Be financially active and in good standing with their national organization if a member of the NPHC.
- Be knowledgeable of the organization's constitution, bylaws, policies and procedures.
- Be aware of the expectations of the national body (if applicable) and the College.
- Be available to serve on the Greek Affairs Committee.
- Be a liaison between the College and the organization.
- Possess an awareness of all current Miles College policies governing students and organizations.
- Attend all activities, projects and programs of the organization or appoint a faculty/staff or alumni/ae chapter designee if necessary.
- Attend mandatory meetings, workshops, or sessions required by the College
- Approve activity permit forms or campus use of facilities forms
- Sign all organizational paperwork as required by the College from the organization

Miles College Greek Affairs Committee

The Miles College Greek Affairs Committee consists of the Dean of Student Affairs (who serves as the Coordinator of Greek Life for the Campus of Miles College at this time), the NPHC Faculty Advisor if appointed, the Director of Student Life and Leadership and the campus advisors of all fraternal organizations on campus.

The Greek Affairs Committee serves in an advisory capacity to the fraternities and sororities on campus and provides insight and assistance in the development of policy as it relates to matters of Greek Life on campus.

The goals of the Greek Affairs Committee include:

- Insuring organizations uphold the academic standards necessary to gain and maintain membership in fraternal organizations
- Participate in Greek Life activities sponsored by fraternal organizations on campus
- Serve as role models for campus fraternities and sororities
- Insure fraternal organizations abide by the policies of Miles College
- Encourage organizations to promote and participate in leadership development activities
- Encourage organizations to participate in campus sponsored activities and events
- Insure fraternal organizations maintain good financial practices
- Encourage organizations to implement programs that make positive social, cultural, and intellectual contributions to the campus community

The Greek Affairs Committee will meet at least once during the academic year and will strive to meet regularly with students during the NPHC or Multicultural Council meetings.

Miles College Policy on Fraternal Organization Intake

PROSPECTIVE MEMBER GUIDELINES

- *Be in good financial standing with the University. (Must have a zero balance)*
- *Not be on any disciplinary probation or suspension or have a history of being suspended or expelled.*
- *Be in good academic standing and carry no less than twelve (12) semester hours at the time of application.*
- *Must have a **minimum** cumulative grade point average of **2.5 for NPHC Organizations and 2.0 for all other organizations**;*
- *Have a **minimum of 24 semester hours or the minimum number of hours required by the organization if it is an NPHC organization**. Transfer students must have completed 12 semester hours at Miles College prior to seeking membership in an organization.*
- *Have participated in Greek Speak or some organizational or campus-based workshop on hazing.*

MEMBERSHIP

The Office of Student Affairs works closely to monitor the membership activities of the Greek Letter Organizations. Accordingly, each chapter is required to meet the following requirements and submit the appropriate documentation to the office prior to the membership intake period:

- *An updated copy of the national and chapter membership guidelines must be on file with the Office of Student Affairs.*

- *The chapter must be in good academic and social standing. (All active members must have a 2.5 GPA for NPHC and 2.0 for other fraternal organizations and must not be on suspension.)*
- *The chapter must complete the following forms:*
 - a. *Active Members Roster and Academic Release Form*
 - b. *Inactive Members Roster Form (if applicable)*
 - c. *Chapter Anti-Hazing Contract Form*
 - d. *Certification Report Form*
 - e. *Permission to Conduct Intake Form*
- *Miles College Prospective Pan-Hellenic/Social Organizations Member Verification Form must be submitted for all candidates PRIOR to induction.*

INTAKE ACTIVITIES

- *Intake periods will be established by the Dean of Student Affairs prior to the beginning of the semester for all Fraternal Organizations.*
- *No student enrolled with less than twelve (12) semester hours is eligible for intake activities. (A student MUST be enrolled full-time)*
- *Only students whose names appear on the Miles College Prospective Member Verification Form are to be considered for intake.*
- *Intake activities must take place on campus unless special permission is granted by the Dean of Students Affairs. (A written request from the chapter's graduate advisor must be received prior to any intake activities taking place.)*
- *Intake related activities on campus must terminate by 11:00 p.m. No intake activities, interest meetings, interviews, "shop," etc can occur during Midterms.*
- *All organizations can conclude intake with a formal new member presentation. New member presentation must occur within timeline as outlined in the Miles College Greek Intake Schedule that is presented every semester. Formal member presentations are not mandatory by Miles College.*

Miles College Guidelines for Greek Weeks

The time allotted for Greek Weeks will be determined by the Dean of Student Affairs. Greek Weeks can include (but not limited to) activities such as educational programs, talent shows, community service projects, campus clean up projects, church attendance, and pageants. All Greek Week activities must be approved by the Dean of Student Affairs. Greek Week activities should positively display the organization and engage the entire Miles College community. Greek Weeks are excellent recruitment tools that allow the campus community the opportunity to get to know the members of the fraternity and sorority.

Although Greek weeks are allocated for a specific time, they do not, however, supercede Miles College activities, or another organization's activities. Other events and activities are allowed and will take place regardless of the assigned organizational week. No Greek

Letter Organizations may infringe upon another organization's week by holding a separate event on campus without written approval from the organization that is hosting a week. If another organization is hosting an event off campus during an assigned week, they may not advertise their event on campus property.

An organization can advertise their events during their week only.

No Greek Weeks are scheduled during the week of Midterms, Finals, Spring Break, Religious Emphasis Week, Spring Arts Festival, or the SGA / Miss Miles College Elections. College sponsored events in campus facilities supercede Greek Organizational activities. Organizations cannot begin an activity before 7:00 a.m. or host an activity (on campus) after 11:00 p.m. Organizations may not host social events during class time or during chapel.

All member organizations are responsible for removing all decorations, flyers, and or garbage from their week. All advertisement must be removed by 11:59 p.m. on the last day of their week. Failure to clean up after every event or to remove advertisement by the end of the week will result in a clean up charge of no less than \$100.00.

An infraction of the Greek Week Policy is subject to a fine or suspension to be determined by the Dean of Student Affairs.

Miles College Policy on Greek "Stepshows", "Yardshows", "Strolling" and New Member Presentations

Stepshows, Yardshows, Strolling, and New Member Presentations are forms of cultural expression that provide entertainment and display the pride of an individual in his or her organization. Stepshows should create an environment that positively promotes fraternities and sororities to the campus community, especially to prospective members.

According to the NPHC Stepshow Guidelines (originally written by Jasmine Andrews, NPHC National 3rd Vice President and B. Afena Cobham, Assistant to the NPHC Executive Director in 2001) "fraternities and sororities are strongly urged to consider positive themes when developing stepshows... When skits are performed, they should be developed to convey positive political, social justice, and moral messages." Stepshows "which take the form of dancing, singing, and/or skits, should not be performed using lewd, indecent, or obscene behavior."

In keeping with the goal of promoting culture, class and civility at the academy, any fraternity or sorority recognized by Miles College must refrain from public displays that exhibit lewd, indecent, or obscene behavior or uses music, songs, or chants that relay the same.

Organizations must refrain from "bashing," "dissing," or any form of disrespect, degradation or belittlement to any other organization (NPHC or MC-BGC).

Organizations must insure that their costumes and attire are in good taste and not in violation of the student dress code. Organizations must also insure that new member presentations do not display anything contrary to the Miles College Policy on Hazing.

As the academy seeks to direct students to seek “holistic development that leads to intellectual, ethical, spiritual, and service oriented lives,” the activities of fraternities and sororities will promote unity, positive expression, healthy student engagement, and responsible citizenship. Fraternities and sororities represent the best and brightest of students matriculating at the academy and members should serve as an example of fine and true Mileans.

An organization can be asked to immediately cease “performance” at any time by the Dean of Student Affairs, an Advisor, or any College Official who feels as though their display is inconsistent with the above mentioned policy.

Any organization in violation of the College’s policy on stepping, strolling, yardshows, and new member presentations, will be subject to fine and/or suspension and will be reported to their national office, if applicable.

Miles College Dean’s Challenge for Fraternal Organizations

The Dean of Student Affairs challenges Greek Letter Organizations to maintain high scholastic standards and set the bar for campus involvement and community outreach. The Greek Letter Organizations are also encouraged to foster positive interpersonal relations.

The Miles College Office of Student Affairs will recognize annually those organizations that exemplify scholarship, campus service and good-citizenship.

Points will be awarded for Greek Organization of the Year for the following:

1. Provide representation at chapel programs. (1 point for each chapel program where there was organizational attendance. 5 points for hosting a chapel program.)
2. Maintain a chapter GPA of 2.5 to 2.9 (10 points) Maintain a 3.0 to 3.49 chapter GPA (20 points) Maintain a 3.5 to 4.0 chapter GPA (30 points)
3. Win the Homecoming or NPHC Stepshow (5 points)
4. Have the highest GPA of all NPHC or MC-BGC organizations on campus (5 points).
5. Have the highest average community and campus service hours of all NPHC or MC-BGC organizations on campus (5 points)
6. Have the most active members in a chapter among all NPHC or MC-BGC organizations on campus (5 points)
7. Have the highest percentage of growth during the school year (10 points)
8. Provide the highest percentage of volunteers for institutional requests (ie,

- community service projects, campus activities and projects, etc.) (5 points per request)
9. Receive no chapter disciplinary reprimands for the school year for displays of poor citizenship (10 points)
 10. Have the most students, faculty or staff attend an educational program (10 points)

Reports must be submitted by April 30th of each year documenting the above information. Organization of the Year will be announced in the Fall. Reports will be evaluated by members representing the Greek Advisory Committee.

The Office of Student Affairs will also recognize the following:

1. Greek Male of the Year
2. Greek Female of the Year
3. Advisor of the Year
4. Best Campus/Community Service Project (NPHC and MC-BGC)

Nominations for the above listed recognition must be submitted by a letter documenting why a person/organization should be considered for the recognition by April 30th. Nominations will be judged by the Greek Affairs Committee.



**Miles College Office of Student Affairs
Greek Social and Service Organizations
Certification Report Form**

Form Due by September _____ in the Office of Student Affairs

Name of Organization: _____ **Chapter:** _____

Mailing Address: _____

President: _____ **Advisor:** _____ **(campus/graduate)**
circle one

Advisor Mailing Address: _____

Advisor Email Address: _____

Advisor Phone Number: (_____) _____ **Cell:** (_____) _____

Graduate / Sponsoring Chapter President (if applicable): _____

Phone:
(_____) _____

Please attach the following to this report:

1. Chapter Officer Listing (including all advisors-on or off campus)
2. Chapter Roster of Active Members and Academic Release Form
3. Chapter Roster of Inactive Members (Still Enrolled at Miles College)
4. Chapter Anti-Hazing Contract Form (Statement that you have read the MC Policy on Hazing)
5. One page written report on the 20__-20__ Chapter Activities and Accomplishments including total service hours, intakes, awards, initiatives, philanthropy, monetary donations, etc.
6. Proposed Chapter Calendar of Events for 20__-20__

Signature of Chapter President

Signature of Chapter Advisor

*Return this form to Dean Griena H. Knight in the Office of Student Affairs (Bell Hall).
Remember to retain a copy for your records.
Should you have questions or concerns in regard to this form email gknight@miles.edu.
If your organization does not return this report and all attachments, it will be placed on temporary, indefinite suspension from all intake and social activities on campus.*



Miles College Office of Student Affairs Greek Social and Service Organizations

Permission to Conduct Membership Intake Form

This form is CONFIDENTIAL. Please return to the Office of Student Affairs in a Sealed Envelope addressed to the Dean of Student Affairs.

Organization:	Intake Chairperson:
Chapter President:	Chapter Advisor:
Phone/Cell: ()	Phone/Cell: ()
Email:	Email:

Event	Date	Location
		<small>All activities must be held on campus unless you have written permission from the Dean of Student Affairs.</small>
Informational/Informal Rush or Interest Meeting		
Formal Rush/Smoker Official Start Date of Intake Activity (tentative)		
Induction Date (Tentative Completion of Intake Activity)		
Coming Out/ Probate Show (Campus presentation)		

Signature of Chapter Intake Chairperson

Signature of Chapter Advisor

My chapter will NOT have intake activities for this semester: _____
Signature of Advisor or Chapter President

Return this form to Dean Griena H. Knight in the Office of Student Affairs (Bell Hall). Remember to retain a copy for your records. Should you have questions or concerns in regard to this form email gknight@miles.edu. You must return this form even if you do not plan to conduct intake for the Semester.



**Miles College Office of Student Affairs
Greek Social and Service Organizations**

End of the Year Academic and Service Report Form

Name of Organization: _____ Chapter: _____

Chapter GPA Cumulative	Chapter Total (Active and Inactive)	Total Service Hours (on and off campus)	Total \$ Raised for Charity or Donated to College or Value of Donation of Goods	Total Number of Active Members (Financial, Social, and Academic)

Please list any special projects (with the date of the project or event) performed by the chapter that you wish to highlight.

(You may attach an end of the year report to this form if you wish.)

Advisor Email Address: _____

Advisor Phone Number: (_____) _____ Cell: (_____) _____

Signature of Chapter President

Signature of Chapter Advisor



**The Constitution of the Miles College
Multicultural Fraternal Organization Council
(Black Greek Council)**

PREAMBLE

We, the duly constituted representatives of **Rho Nu Tau Sorority, Incorporated; FBI Fraternity; Gamma Delta Iota Sorority, Incorporated, and Lambda Psi Gamma Sorority, Incorporated**, of Miles College, in order to promote culture, class, and civility, academic excellence and unity on campus, do hereby establish this constitution to be used for the government of the Miles College Multicultural Fraternal Organization Council (Black Greek Council) now existent and hereafter shall be bound by the legislative laws set forth below.

Article I: Nomenclature

Section 1 This organization shall be known as Miles College Multicultural Fraternal Organization Council (Miles College Multicultural Council or MCMC or the Black Greek Council)

Article II: Objectives

Section 1 The objectives of the Miles College Multicultural Fraternal Organization Council shall be:

- A. to serve as a resource to its member organizations on opportunities to serve the campus and community
- B. to initiate and establish programs that are designed to help meet the needs of the campus and community
- C. to assist in the social adjustments of students

- D. to encourage member organizations to acquire and present new knowledge that will benefit the campus and the community
- E. to create a stronger bond of unity among the members of the Council
- F. to promote high standards of scholarship within the Greek community
- G. to perform community service for the college as well as surrounding community
- H. to promote culture, class, and civility in the campus community

Article III: Empowered Authority

- Section 1 The powers of the Miles College Multicultural Fraternal Organization Council shall be to make and enact policies that pertain to its member organizations.
- Section 2 To initiate and act upon legislation necessary to promote the general welfare of the membership of the Miles College Multicultural Fraternal Organization Council Community, namely:
- A. to hear reports
 - B. to act on recommendations
 - C. to propose action of the Miles College Multicultural Fraternal Organization Council
 - D. to amend the Bylaws in accordance of the Miles College Multicultural Fraternal Organization Council Constitution

Article IV: Membership

- Section 1 Membership in this council shall be open to the following organizations which are active with their respective organization:
- Rho Nu Tau Sorority
 - FBI Fraternity
 - Gamma Delta Iota Sorority
 - Lambda Psi Gamma Sorority
- Section 2 Classification of Member Organizations. There shall be two classes of membership: voting and nonvoting organizations.

- A. A voting organization shall be an organization that fulfills the following:
 1. Must have a semester GPA which is in good academic standing as determined by the College and the Multicultural Fraternal Organization Council bylaws
 2. Be in good standing with the College including, but not limited to, being free from suspension or social probation
 3. File proper paperwork, including hazing statements, grade releases, and updates to the chapter roster with the College
 4. Is represented at 75% of the meetings of the Multicultural Fraternal Organization Council

Section 3 A voting organization is one that has the right to:

- A. Vote on any issues brought before the Multicultural Fraternal Organization Council
- B. Organize collaborative events and service projects on the campus
- C. Notify the Multicultural Fraternal Organization Council of future dates for chapter events

Article V: Recognition

Section 1 Policies relative to the expansion or recognition of organizations on the campus.

- A. The Multicultural Fraternal Organization Council shall submit recommendation that an additional organization be invited to the campus to the Office of the Dean of Student Affairs
- B. Before an invitation is extended, the organization to be invited is to be carefully evaluated by the Dean of Student Affairs and recognized by the Student Government Association.

Section 2 Any organization proposing to be recognized by the Miles College Multicultural Fraternal Organization Council as an active, voting member must meet the criteria described in the Miles College Multicultural Fraternal Organization Council Bylaws.

Article VI: Finance

- Section 1 Membership Dues and Assessments.
The Miles College Multicultural Fraternal Organization Council is not authorized to collect dues, fines or assessments.
- Section 2 Any funds raised by the Miles College Multicultural Fraternal Organization Council through events or fundraisers will be distributed to charity or immediately expended to fulfill financial obligations of the council.

Article VII: Representation

- Section 1 Each organization shall be granted the right to one (1) voting delegate and one (1) alternate to be utilized in the event of the absence or incapacity of the regular voting delegate. Delegates and alternates shall represent only one vote for their respective organization.
- Section 2 No Executive Board member shall be considered a voting delegate for his/her organization unless his/her respective organization has a membership of less than three.

Article VIII: Meetings

- Section 1 The Miles College Multicultural Fraternal Organization Council will hold regular scheduled meetings during the academic year. Meetings shall be run in accordance with Roberts Rules of Order. All Greeks can attend the meetings but only the delegate can speak to an issue or vote.
- Section 2 Additional meetings may be called, at such times as may be determined by the President and the Executive Board, with 48 hours notice via phone, email, or text message to the Presidents of the member organizations.
- Section 3 When matters arise that warrant immediate attention, and the full Council cannot be assembled, the Executive Board shall be empowered to act on behalf of the Council. The Executive Board is authorized to act on behalf of the Council between meetings. A full report on any action taken by the Executive Board must be given at the next Council meeting for ratification by a majority of the membership. Actions by the Executive Board not ratified by the Council are rescinded. The Executive Board is not empowered to act on any matters related to bylaw amendments.

Article IX: Quorum

- Section 1 Quorum shall be defined as a majority (half of the voting members plus one).
- Section 2 A quorum shall be necessary to conduct any business.

Article X: Qualification of Officers

- Section 1 No member may hold an elected or appointed office on the Executive Board:
- A. if his /her organization is not a voting organization
 - B. who is scholastically deficient with a grade point average below the College's requirements
 - C. if he/she is not enrolled in at least twelve (12) credit hours during the entire term of office
 - D. if he/she is not classified as an active member of their respective organization

Article XI: Elections, Length of Office, and Vacancies of Officers

- Section 1 Officers must be elected in the month of April of each year by a majority. In the event it is not possible to hold elections in April, officers can be elected in September.
- Section 2 Each officer must meet the qualifications stated in the Multicultural Fraternal Organization Council Bylaws.
- Section 3 No organization shall hold more than one (2) elected offices unless under exceptional circumstances to be assessed by the Dean of Student Affairs or his/her designee.
- Section 4 Each organization shall be empowered with one (1) vote during the election procedure. Each vote shall only be cast by the authorized delegate.
- Section 5 Terms of officers shall begin immediately after each officer has been installed and continue for one (1) year or until their successor has been elected. All appointments must be in accordance with the Miles College Multicultural Fraternal Organization Council Bylaws.

Article XII: Executive Board

- Section 1 The Executive Board shall be comprised of the following officers: President, Vice President, Secretary, Chaplain, and Parliamentarian.
- Section 3 Quorum shall be constituted as a majority (half plus one).
- Section 4 The Executive Board shall formulate and recommend to the Council the collaborative activity calendar for the upcoming academic year by March 31 of the spring semester. If it is not possible for the Executive Board to formulate the collaborative activity calendar by March 31, the calendar can be compiled by September 30.
- Section 5 The Executive Board shall maintain regular and effective communication with the Dean of Student Affairs and the Student Government Association.

Article XIII: Advisor

- Section 1 The Multicultural Fraternal Organization Council shall be advised by the Dean of Student Affairs, an appointee of the Dean of Student Affairs and/or the Coordinator of Greek Life (Fraternity / Sorority Life)
- Section 2 Duties of the Advisor shall include, but not limited to:
- A. Regular attendance at all Multicultural Fraternal Organization Council meetings and events
 - B. Monitoring the meeting to assure that it is being conducted in accordance with the Multicultural Fraternal Organization Council Bylaws
 - C. Assisting officers in carrying out their duties and responsibilities
 - D. Other duties as needed by the Miles College Multicultural Fraternal Organization Council and/or the College

Article XIV: Committees

- Section 1 The following are the standing committees of the Miles College Multicultural Fraternal Organization Council: Judiciary, Publicity, Scholarship, Social Activities, Standards, Philanthropy.

Section 2 The President, with approval from the Council, may create other committees as he/she deems necessary for the proper and efficient functioning of the Council. Committees appointed by the President will only exist during the term of the appointing President.

Section 3 The Council may recommend that committees be created for the proper and efficient functioning of the Council. These committees must be approved by a majority of the voting chapters and will exist as standing committees until it is deemed by the Council that the committee is no longer needed.

Article XV: Event Planning

Section 1 If one Multicultural Fraternal Organization Council or NPHC organization has a planned Greek Week event on the calendar, no other organization is permitted to have a conflicting event unless the two organizations discuss their planning needs and resolve to share the date and time.

Article XVI: Amendments

Section 1 The Miles College Multicultural Fraternal Organization Council Constitution may be amended with a two-thirds vote of delegates present at a full Council meeting.

Section 2 All proposed amendments must be read and submitted in writing to all Council members as prescribed by the Multicultural Fraternal Organization Council Bylaws.

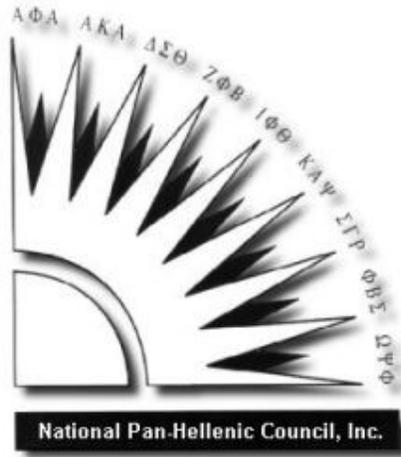
Article XVII: Dissolution

Section 1 The Miles College Multicultural Fraternal Organization Council upon dissolution shall dispose of any assets to Miles College for expendable scholarships to benefit students after all liabilities have been resolved.

Article XVIII: Net Earnings

Section 1 No part of the net earnings of the Miles College Multicultural Fraternal Organization Council shall be used to benefit its members, officers or other private persons except that which the council has authorized for payments and distributions in accordance with this constitution.

Amended Summer 2011



NATIONAL PAN-HELLENIC COUNCIL, INC.

MILES COLLEGE

CONSTITUTION AND BYLAWS

PREAMBLE

We, the representatives of historically established community service fraternities and sororities, similar in structure and background with both graduate and undergraduate chapters, recognizing the need for coordination and cooperation in activities of intercollegiate Greek letter fraternities and sororities, and recognizing that there are certain areas of action and programming that can best be realized by formal organization, do hereby establish such an organization and bind ourselves to abide by the provisions of the following Constitution and Bylaws.

ARTICLE I - NAME

Section 1. The name of this organization shall be the National Pan-Hellenic Council, Inc. of Miles College, hereinafter referred to as “NPHC-Miles College.”

ARTICLE II- PURPOSE

The purpose of the NPHC-Miles College shall be to foster cooperative actions of its members in dealing with matters of mutual concern. To this end, the NPHC promotes the well-being of its affiliate fraternities and sororities, facilitates the establishment and development of local councils of the NPHC and provides leadership training for its constituents.

ARTICLE III - STRUCTURE

Section 1. The NPHC-Miles College council shall be a part of the National Pan-Hellenic Council, Inc.

Section 2. The NPHC-Miles College council shall be a part of the Southern region in which they are located.

ARTICLE IV - MEMBERSHIP

Section 1. Membership. Membership in NPHC shall include Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Iota Phi Theta Fraternity, Inc., Kappa Alpha Psi Fraternity, Inc., Sigma Gamma Rho Sorority, Inc., Phi Beta Sigma Fraternity, Inc., Omega Psi Phi Fraternity, Inc. and any other organization of the NPHC as may, from time to time, be granted membership. No other organization shall have the right to sit on, or have a voice in, the Miles College council of NPHC, and may not be considered for membership on the local level.

Section 2. Active Members. Active members shall be the members who have paid all required dues and assessments.

ARTICLE V - OFFICERS

Section 1. Elected Officers. The elected officers shall be President, Secretary and Treasurer. These officers shall be elected every year.

Section 2. Appointed Officers. The NPHC-Miles College, shall appoint the hereinafter named officers: Parliamentarian, Historian and such other offices as may be required to carry out the business of NPHC.

ARTICLE VI - MEETINGS

Section 1. The Executive Board shall meet at least once each semester in an academic year.

Section 2. Meetings of the Executive Board shall be held after the biennial National Convention of the NPHC to assist in local council planning.

Section 3. The NPHC-Miles College shall meet on a regular basis.

ARTICLE VII - COMMITTEES

Section 1. Standing Committees. The Standing Committees of the NPHC-Miles College shall be: Program Planning and Development; Budget and Finance; Nominating and Elections; Constitution and Bylaws; Campus and Community Service; Scholarship and Standards.

ARTICLE VIII - FINANCE

Section 1. Membership Dues. Membership dues are no less than \$25 and no greater than \$100 for each organization that is a member of the NPHC – Miles College. Each active member of the chapters in the NPHC-Miles College will pay \$1.00 that will be used to contribute to a local charity chosen by the council in the name NPHC-Miles College.

Section 2. Budget. The annual budget for the NPHC shall be approved prior to the beginning of the fiscal year.

Section 3. The fiscal year shall be September 1 to August 31.

ARTICLE IX – PARLIAMENTARY AUTHORITY

Section 1. The current edition of *Robert's Rules of Order, Newly Revised* shall govern in all matters not provided for in this Constitution and Bylaws and other documentation of the NPHC.

ARTICLE X – AMENDMENTS

Section 1. This Constitution may be amended by a two-thirds vote of the members present during voting.

Section 2. Amendments to the Constitution may be proposed by: reference from a previous National Convention, and local council members.

BYLAWS

ARTICLE I - MEMBERSHIP

- Section 1.** The NPHC-Miles College must be chartered where there is representation of at least two local affiliate chapters on the campus, with the approval of the Executive Director, unless otherwise prohibited by a college or university.
- Section 2.** The NPHC-Miles College shall be established on the campus of Miles College in the city of Fairfield and the State of Alabama and shall be comprised of representatives of at least two affiliate organizations. Once established, a local council with fewer than two affiliate organizations participating must request and receive special dispensation from the Executive Director, to function in a given fiscal year.
- Section 3.** A local chapter of an affiliate organization on the campus of Miles College must hold membership in NPHC-Miles College.
- Section 4.** NPHC-Miles College shall be comprised of representatives of chapters that are financial and active with their respective national affiliate organization and whose respective national organization is a financial member of the NPHC.
- Section 5.** Non-financial councils may not operate under the NPHC name nor use the organization's logo.

ARTICLE II – REGIONAL AFFILIATION

- Section 1.** The NPHC-Miles College shall be a part of the Southern Region of the NPHC, Inc.

ARTICLE III - OFFICERS

- Section 1.** Elected Officers
- a. President. The President shall preside at all meetings; appoint chairperson and members of all committees; serve as ex-officio member of all committees, with the exception of the nominating and elections committee; and perform all duties required of the office.
 - b. Secretary. The Secretary shall attend all meetings of the Executive Board and shall keep a true and accurate record of the proceedings of the meetings. The Secretary shall file and preserve all important records, documents, reports and communications.

- c. Treasurer. The Treasurer shall keep correct and complete records of accounts, showing accurately the financial condition of the NPHC-Miles College. The Treasurer will receive all revenues and deposit all funds in the NPHC-Miles College's bank account. The Treasurer shall furnish a statement of the financial condition of the NPHC-Miles College at meetings or whenever requested by the Council of Presidents or the NPHC President.

Section 2. Appointed and Other Officers

- a. Historian. The Historian shall collect and compile historical data pertaining to the NPHC and affiliate organizations and perform any other such duties as assigned by the National President.
- b. Parliamentarian. It shall be the duty of the Parliamentarian to assist the presiding officer in the interpretation of the Constitution and Bylaws and to serve as the Chairperson of the Constitution and Bylaws Committee.

Section 3. Eligibility and Terms for Officers

- a. The officers shall be elected by plurality vote. Voting shall be by secret ballot.
- b. The term of office for each officer shall be for one year. Any officer shall be eligible to succeed himself/herself once in any given office.
- c. Candidates for office must be academically eligible and financial with their respective local affiliate chapter and that chapter must be a financial member in good standing with the NPHC-Miles College. A candidate intending to run from the floor must submit proof of eligibility (unofficial transcript and validated class schedule plus any other required documentation) to the Nomination Chair prior to election.

ARTICLE IV - COMMITTEES

Section 1. Standing Committees

- a. Program Planning and Development. It shall be the duty of the Program Planning and Development Committee to recommend programmatic thrusts, plan and coordinate appropriate projects and activities to be implemented on with the approval of the NPHC-Miles College. The NPHC-Miles College shall promote collaborative implementation of joint programs and initiatives shared by the member organizations such as the following:

- i. _____ March of Dimes
- ii. _____ United Negro College Fund
- iii. _____ Sickle Cell Foundation
- iv. _____ Greeks Learning to Avoid Debt
- v. _____ The 50 Million Pound Challenge
- vi. _____ The US Census Bureau
- vii. _____ The Sprite Step Off
- viii. _____ Tom Joyner’s Take a Loved One to the Doctor Day
- ix. _____ National Marrow Donor Registry Program
- x. _____ Other Initiatives Selected by the Council of Presidents

- b. Budget and Finance. It shall be the duty of the Budget and Finance Committee to: plan and recommend a budget to the Executive Board; and recommend financial policies and potential fundraisers to the Executive Board.
- c. Nominating and Elections. It shall be the duty of the Nominating and Elections Committee to develop and publish guidelines and receive nominations for potential candidates for office; and to prepare a slate of candidates to be presented to the NPHC-Miles College. Also to develop guidelines for elections to be held at the annual meeting; perform all duties related to the election ; and tabulate the votes and report same to NPHC-Miles College.
- d. Constitution and Bylaws. It shall be the duty of the Constitution and Bylaws Committee to establish procedure for receiving and evaluating recommendations for changes to the Constitution and Bylaws and present recommended changes to the NPHC-Miles College.
- e. Campus and Community Service. It shall be the duty of the Campus and Community Service Committee to receive, develop and coordinate programs to be approved by the Executive Board and implemented by the NPHC-Miles College; and to educate and foster member interest in social action.
- f. Scholarship and Standards. It shall be the duty of the Scholarship and Standards committee to educate and inform the membership

on the NPHC-Miles College Constitution and Bylaws and various other established policies and procedures; develop and administer a tutorial or study program for members not achieving the required GPA for active membership. The committee shall suggest or conduct leadership training for the NPHC-Miles College; recognize chapters and individuals who have made extraordinary achievements; and recommend members for National Greek Honor Societies such as the Order of Omega or Gamma Sigma Alpha National Greek Academic Honor Society.

ARTICLE V - FINANCE

- Section 1.** Dues and Fees. All national dues and assessments are due in the office of the Executive Director by not later than January 31 of each year. Dues and assessments received after February 15 will be assessed a late fee. NPHC-Miles College dues and assessments are due by September 30 or the council will be considered inactive.
- Section 2.** Bonding. All officers of the NPHC-Miles College who handle funds may be bonded at a level sufficient to cover the amount of funds they are expected to handle.

ARTICLE VI-INSTITUTIONAL REQUIREMENTS

- Section 1.** All members of the NPHC-Miles College must abide by the Policies and Procedures required by fraternal organizations recognized by Miles College.
- Section 2.** Members of the NPHC-Miles College will be considered active and in good standing at the discretion of the Dean of Student Affairs.

ARTICLE VII-DISCIPLINARY ACTION

- Section 1.** Infractions of the Constitution and Bylaws of the NPHC-Miles College, the Policies and Procedures for Fraternal Organizations at Miles College, or the Miles College Student Code of Conduct will result in immediate disciplinary action.

ARTICLE VIII-ATTIRE

- Section 1.** Members of the NPHC-Miles College should be wear the official colors of the NPHC—Black and White—at NPHC events, thereby fostering a greater sense of unity and NPHC pride among participants. In addition stoles, kentes, and other affiliate insignia may be worn.



NATIONAL PAN-HELLENIC COUNCIL, INC.

NATIONAL POLICIES AND STANDARDS

SHARED STANDARDS

Statement of Purpose

The National Pan-Hellenic Council (NPHC) was established on May 10, 1930, on the campus of Howard University in Washington, D. C., with the purpose and mission of the organization being “unanimity of thought and action as far as possible in the conduct of Greek-letter collegiate fraternities and sororities, and to consider problems of mutual interest to its affiliate organizations.” Early in 1937, the organization was incorporated under the laws of the State of Illinois and became known as the “National Pan-Hellenic Council, Incorporated.”

In an effort to assist institutions of higher learning across the nation and abroad in understanding the beginnings and function of historically Black fraternities and sororities, and the standards governing these organizations, and in a further effort to continue to address issues of mutual concern, focusing on five essential and shared areas, to the NPHC and member organizations (Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Iota Phi Theta Fraternity, Inc., Kappa Alpha Psi Fraternity, Inc., Sigma Gamma Rho Sorority, Inc., Phi Beta Sigma Fraternity, Inc., Omega Psi Phi Fraternity, Inc.), these standards have been drafted.

Expectations for NPHC Undergraduate Councils and Affiliate Chapters

1. Continued promotion of academic excellence

- A. Maintain grade point averages (GPAs) above the minimum GPA requirement to be an Active member of the chapter and organization as defined by the college or university, if standards are higher than said affiliate organization.
 - B. Maintain graduation rates equal to or which exceed the all men's or women's rates, respectively, on a given campus.
 - C. Develop scholarship programs that challenge members and potential members to achieve academically, provide scholastic support, and recognize both improvement and excellence in academic performance.
2. Demonstration of the values of NPHC, affiliate organizations, and host institutions.
- A. Integrate the stated values and mission of NPHC, affiliate organizations, and the institution into all aspects of the organization and membership.
 - B. Develop and implement a Standards Board to hold members accountable to the entire Greek-lettered community, as well as to the student code of conduct at the institution.
 - C. Sponsor monthly leadership programs which promote personal development and encourage implementation of best business practices.
 - D. Develop standards which discourage both the misuse of alcohol and the use of illegal drugs and which exact penalties.
3. Development of leadership skills.
- A. Provide members with opportunities for leadership development workshops and programs, through NPHC, affiliate organizations, and other programs sponsored by outside organizations.
 - B. Encourage affiliate chapter members to seek leadership roles in other campus organizations.
4. Development of positive supportive relationships.
- A. Comply with all hazing and mandated policies of the state, college/university, NPHC, and affiliate organizations.
 - B. Create programs that enhance the Greek-letter community and student body and thereby contribute to a positive relationship with the community at large.
 - C. Demonstrate a genuine concern for all mankind.

- D. Seek an appropriately credentialed Graduate chapter and Faculty/Staff advisor(s) to serve as advisories to affiliate chapters and the local NPHC
5. Develop citizenship through community service and outreach.
- A. Develop effective service projects and community outreach programs on an on-going basis.
 - B. Establish and maintain community service initiatives, while encouraging the participation of all members.
 - C. Participate in campus Greek-lettered and non-Greek governing councils, as well as non-Greek organizations and events.
 - D. Establish a positive and productive campus presence.

Expectations for Host Institutions

As the National Pan-Hellenic Council strives to collaborate with host institutions of our councils and affiliate chapters, the NPHC expects the following from those respective institutions:

1. Proper Advisement for Councils and Affiliate Chapters
 - A. Encourage and provide incentives for faculty and staff to become involved as faculty advisors to the NPHC council and affiliate chapters.
 - B. Provide a full-time staff member as the advisor to the NPHC council. If not a member of one of the NPHC affiliate organizations, that individual must be educated and credentialed on the operations and procedures of NPHC to be an effective advisor.
2. Leadership Development
 - A. Provide a leadership class for all new members each term.
 - B. Provide and/or help identify and acquire funding to ensure Council attendance at NPHC national and regional conventions and conferences and other NPHC sponsored leadership training programs.
3. Council Support
 - A. Support and assist NPHC in establishing councils where there are two or more affiliate organizations at the institution.

- B. Encourage expansion. No NPHC member organization is prohibited from selecting undergraduates for the purpose of establishing a chapter on the campus of the host institution. The host institution's NPHC Council may not deter expansion by withholding membership of NPHC organizations from the local Council.
 - C. Provide individual chapter, Greek system, and campus demographic information to council/chapters as requested.
 - D. Assist Council in meeting national and regional mandates, guidelines, and other requirements, including the payment of annual dues, submission of year-end report, attendance at national and regional meetings, and adherence to all national, regional, and local governing documents.
 - E. Provide an impartial judicial process with the opportunity for appeal.
4. Accountability
- A. Provide the following data to NPHC Headquarters (at least once per year):
 1. Campus, all men's/women's Greek system, and chapter GPAs by semester/quarter
 2. Total number of men/women who began the Membership Intake Process in all chapters in an academic year
 3. Total number of men/women initiated into all chapters in an academic year
 4. Percentage of fraternity/sorority men/women compared to total number of all men/women on campus
 5. Total number and name of chapters closed/opened in an academic year
 6. Status of the NPHC Council (e.g., inactive or active)
 7. Total number of full-time Greek Life professionals on campus
 - B. Communicate with national or regional offices of the NPHC or affiliate organization upon receiving a reason of concern. When the issue or concern is a council issue, contact the NPHC Regional Office. If the issue involves (a) chapter(s) and warrants some type of action, please contact that/those respective affiliate equivalent (graduate chapter advisor, regional office, or International Headquarters).

STANDARDS

In instances of National Pan-Hellenic Council members' difficulties, all chapters involved shall do their utmost to restore harmony and prevent adverse publicity.

Councils will not impose any rule or penalty, which will violate any established policy or procedure of one, or more of the NPHC member organizations.

Undergraduate NPHC councils must work with college/university administrators in an effort to build a constructive working relationship, which will lead to the furtherance of their joint objectives.

Graduate/Alumni councils must work with undergraduate councils in their respective communities in order to assist those students with constructive efforts both in the community and on their campuses. Additionally, graduate councils must cooperate with other community service organizations in their localities toward the goal of bringing about positive programs of benefit to the area.

Councils will actively recruit chapters in their immediate area that are inactive with respect to NPHC.

Councils will insure that each NPHC member chapter is granted equitable voting privileges within the established council.

Councils will pay all dues and assessments to local, regional, and national levels in a timely manner.

The Fiscal year of operation for the NPHC is from January 1 to December 31.

Councils agree to abide by all the provisions of the NPHC Constitution.

COUNCIL MANAGEMENT & FUNCTION

In matters specific to council function, management and governing documents, initial contact for council advisors and members should be your respective Regional Director. Local councils must maintain council bylaws, not individual constitutions and bylaws, that are not in conflict with the national governing documents.

ALL councils operating under the name and guise of the National Pan-Hellenic Council, and using the official logo, MUST be financial with the national body of NPHC, Inc. and MUST adhere to all policies and procedures of the national organization. Those councils not in good standing are operating under false pretense and illegally under U.S. law.

If there is any question as to whether or not your council is financial, please contact NPHC Headquarters for verification. Email your inquiry to [info@nphchq.org].

All councils must establish and maintain a permanent council mailing address in the form of a PO Box or University Box; a personal mailing address belonging to a council officer is not recommended. NPHC will not assume the responsibility of returned mail or any repercussions that stem there from. Please list council name and mailing information exactly as listed with your local Post Office on all forms requiring your address.

SUBSTANCE ABUSE

The NPHC is concerned about the governing problem of substance abuse through the consumption of alcohol and the use of drugs, especially on college campuses. This is due to the alarming number of disastrous incidents in which alcohol and drugs play a part and the adverse health conditions caused by and relating to substance abuse.

The NPHC position is that the sale or consumption of alcohol or drugs at any NPHC council sponsored event on campus or at any student's residence or other facility is strictly prohibited.

NPHC strongly suggests that every undergraduate council offer educational programs specifically addressing the problems of and solutions to substance abuse on or around the local campus.

STEP SHOW CONDUCT

The National Pan-Hellenic Council recognizes that "step shows" are a creative and unique form of artistic and musical entertainment, especially at the undergraduate level. At most colleges and universities, students who are members of Greek-letter fraternities and sororities participate in such forms of entertainment as a means to promote and enhance the image of their respective fraternal organization and to showcase the talent of their membership. Step shows provide students, parents, faculty members, college and university officials, and the public a forum to better understand the unique culture (e.g., history and traditions) of African American fraternities and sororities.

Such cultural expressions may also have the potential for individuals to form opinions about the values and beliefs of local fraternities and sororities, as language, behavior, and symbols send strong messages. Additionally, it is plausible that step shows help prospective members become more informed about the organization in which they seek membership. Step shows have the potential to be a source of marketing African American fraternities and sororities.

For fraternity and sorority members, many step shows help create an environment conducive to intra and inter-group fellowship. This bonding may be particularly valuable to African American students matriculating at predominately White institutions, where many of these students feel isolated and perceive a lack of emotional support.

Although step shows enhance the undergraduate experience, they should not involve the degradation and/or belittlement of any other Greek-letter organizations, including fraternities and sororities affiliated with the NPHC, National Association of Latino Fraternal Organizations, National Interfraternity Conference, and the National Panhellenic Conference.

Further, step shows which take the form of dancing, singing, and/or skits should not be performed using lewd, indecent, or obscene behavior. Although freedom of expression is valued by this organization, performances of such reproach are not only inconsistent with the negative stereotyping which often overshadows the positive philanthropic and global projects undertaken by NPHC organizations.

The nine national presidents of the historically African American NPHC fraternities and sororities strongly urge undergraduates to consider positive themes when developing step shows. Such shows can highlight famous African American contributions to society. When skits are performed, they should be developed to convey positive political, social justice, and moral messages. The NPHC invites local councils and affiliated organizations to send creative, alternative step show ideas to the NPHC International headquarters for widespread exchange of artistic and musical expression.

NON-MEMBER ORGANIZATIONS AS MEMBERS OF LOCAL COUNCILS

Due to issues of liability, local organizations other than nationally affiliated organizations of NPHC, Inc. are strictly prohibited to sit on a local graduate or undergraduate council. If a council and/or college or university allows this violation that entity assume sole liability.

NPHC is by no means an exclusive organization. The NPHC Constitution and Bylaws and Task Force Summary report (October 1999) specifically outlines criteria for membership in NPHC, Inc. As is the case with the North-American Interfraternity Conference, Inc. (NAIC or NIC) and National Panhellenic Conference, Inc. (NPC), any national or international organization meeting the set criteria may petition for membership under the NPHC strategic alliance.

Article IV - Membership, Section 2, of the current NPHC Constitution expounds upon this category of membership.

This information was obtained from <http://www.nphchq.org>

NPHC: National Remittance of Funds Form
FISCAL YEAR 2011

Type and complete this form in its entirety

COUNCIL INFORMATION:

Check if you would like all correspondence to go to the campus advisor

Name: _____ Graduate Undergraduate

(Example: NPHC of Howard University or NPHC of Dallas)

Address: _____

City: _____ State: _____ Zip Code: _____

Tele: _____ Fax: _____ Email: _____

Council Website: _____

OFFICER INFORMATION:

President: _____ Tele: h _____ w _____

Email: _____

Treasurer: _____ Tele: h _____ w _____

Email: _____

DEMOGRAPHICS: List the names of each financially active chapters in your council (Attached additional page, if necessary)

Chapter should be referenced by Member Organization-Chapter Name (e.g. AΦA-Delta Lambda)

COUNCIL ADVISORS: *if applicable*

Campus Advisor: _____ Tele: h _____ w _____

Advisor: _____

Email: _____

Alumni
Council
Advisor:
Email: _____

Tele: h _____

w _____

Qty	Item	Cost	Notes
	Undergraduate Council Dues	\$150.00	
	Alumni/Graduate Council Dues 1-9 Chapters = \$250 10-19 Chapters = \$300 20-29 Chapters = \$350 30+ Chapters = \$400		Alumni/Graduate Council dues are determined by the number of chapters affiliated with the Council.
	Late Fee	\$25.00	<i>MUST add to dues if postmarked after March 15</i>
	Reactivation Fee	\$50.00	<i>Pertains to councils not financial in previous fiscal year; in addition, dues for previous and current FY must be remitted</i>
	Charter Fee	\$100.00	<i>Please include appropriate council dues</i>
	Replacement Charter	\$20.00	
	Lapel Pin	\$15.00	
	NPHC Badge	1- \$10 2-\$15	
	Total	\$	Payment Type (check): <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Online Remitter: _____ Date: _____

MEMO

To promote council fiscal management and adherence to federal tax requirements the below year-end report is requested from each council. Recommended items for council year-end report should be submitted to **NPHC National Headquarters 3951 Snapfinger Parkway, Suite 218, Decatur, GA 30035** by February 26, 2011.

Please Note: All Bank Accounts are required to include the council name, i.e.

National Pan-Hellenic Council of Great University or National Pan-Hellenic Council of City/Area

You must also supply your Employer Identification Number (EIN) also known as a Federal Tax Identification Number.

1. 2010 Council Year-End Report:

Council Name _____

- a. Federal Tax Id#
- b. Bank (University account) Name & location
- c. Begin with balance from beginning of the year;
- d. List all revenue for 2010 year, as well as all expenses; and
- e. Take total from letter (d) (revenues minus expenses) and add to beginning balance to get year ending balance (please see below example).

Federal Tax ID#

Bank (University account) Name & Location

Checking (University) Account Beginning Balance 1/1/2010

Checking (University) Account Ending Balance 12/31/2010

Revenues for 2010

Total Revenues

Expenses for 2010

Total Expenses

Excess of Revenues Over (Under) Expenses for 2010



National Pan-Hellenic Council, Inc.
National Headquarters
 3951 Snapfinger Parkway – Suite 218
 Decatur, Georgia 30035
 Phone: (404) 592-6145 Website: www.nphchq.org
NPHC ACADEMIC PERFORMANCE REVIEW
SEMESTER AND YEAR: _____
 (Fall 2009)

UNIVERSITY/COLLEGE NAME: _____

ADVISOR NAME: _____

ADVISOR EMAIL: _____ ADVISOR PHONE No.: _____

*Chapters with only one (1) member should not be included in the Assessment Report

AFFILIATE CHAPTER	GOVERNING COUNCIL	CHAPTER SIZE*	SEMESTER GPA	CUMULATIVE GPA	RANK	# OF NEW MEMBERS	NEW MEMBER SEMESTER GPA	NEW MEMBER CUMULATIVE GPA
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NPHC SORORITIES								
Alpha Kappa Alpha	NPHC							
Delta Sigma Theta	NPHC							
Zeta Phi Beta	NPHC							
Sigma Gamma Rho	NPHC							

NPHC FRATERNITIES								
Alpha Phi Alpha	NPHC							
Kappa Alpha Psi	NPHC							
Omega Psi Phi	NPHC							
Phi Beta Sigma	NPHC							
Iota Phi Theta	NPHC							

UNIVERSITY/COLLEGE COMMUNITY STATISTICS				
	TOTAL NUMBER	SEMESTER GPA	CUMULATIVE GPA	GRADUATION RATE
All Sororities				
All Fraternities				
NPHC Average				
All Greek Average				
Undergraduate FTE Women				
Undergraduate FTE Men				
All Undergraduate FTE Students				

Miles College



POLICY ON HAZING

Alabama - § 16-1-23

Class C misdemeanor - prohibits "[a]ny willful act ... which recklessly or intentionally endangers the mental or physical health of any student." It includes any willful act in striking, beating or maiming, as well as attempting or threatening to do the same, and prohibits encouraging, aiding and assisting in hazing. An additional punishment for knowing participation or knowing permission by students or institutions is the forfeiture of and ineligibility to receive public funds and scholarships.

Any assumption of authority by a student whereby another student suffers or is exposed to any cruelty, intimidation, humiliation, embarrassment, hardship, or oppression, or is required to perform exercises to excess, to become sleep deprived, to commit dangerous activities, to curry favor from those in power, to submit to physical assaults, to consume offensive foods or alcohol, or the threat of bodily harm or death, or the deprivation or abridgement of any right. **-H. R. 1207 Hazing Prohibition Act of 2003**

Any person who engages [or participates] in, encourages, aids, or assists in hazing is in violation of the College's policy against hazing and subject to:

1. DISCIPLINARY ACTION by Miles College, according to applicable campus rules from the Miles College Student Handbook including possibility of permanent expulsion and loss of scholarships, financial and student privileges;
2. CRIMINAL PROSECUTION in accordance with local, state and federal criminal codes and statutes;
3. CIVIL CLAIMS filed by Miles College against any person who violates the College's policy and thereby causes Miles College to be demeaned in the eyes of the public or made the subject of litigation involving an alleged violation of this policy

WAIVER OF CLAIMS AGAINST MILES COLLEGE

All persons executing this Form and any person who participates in an incident or incidents of hazing, including any person subjected to, or claiming injuries as a result of alleged hazing, releases and agrees not to hold Miles College, its Trustees, Cabinet, Faculty, or Staff liable or responsible for any and all claims, suits, losses, costs, expenses or damages (including attorneys' fees or punitive damages) that arise out of or otherwise relate in any way to such incident or incidents.

IN ALL CIRCUMSTANCES: The individual conduct and the activities of Miles College must be lawful, dignified and in complete accordance with the College's policy on hazing.

IN ALL CIRCUMSTANCES: Any individual who might ever be requested to violate the College's policy against hazing, or who might otherwise be asked to engage in demeaning or dangerous conduct, agrees to REFUSE such a request and immediately report such conduct to the Dean of Students, Advisor, Faculty or Staff so that appropriate action will be taken in the matter.

THE UNDERSIGNED has read the Policy stated above, understands its meaning and agrees to act in complete accordance with this policy.

Date: _____

Printed Name of Student

Signature of Student

Printed Name of Witness

Signature of Witness (Miles College Faculty or Staff Advisor)

HAZING IS WRONG, PROHIBITED AND UNAUTHORIZED

