Miles College
Student Code of Conduct
The Student Code of Conduct
Rules and Regulations

This code of conduct recognizes that Miles College aims to encourage students to be responsible citizens who help shape the global society.

Miles College places marked emphasis on proper conduct, social graces, orderly behavior, good manners, grooming, and concern for the individual and functions to provide teaching, learning, and social interchange in a healthy environment. Accordingly, certain rules and regulations must exist and be enforced. Such rules and regulations have been standardized into a STUDENT CODE OF CONDUCT.

The Student Code of Conduct applies to all students enrolled at Miles College. Miles College is a community like any other which has certain standards of behavior. Students, faculty, and staff are expected to conduct themselves in a manner that supports the educational goals and mission of the college. All individuals must abide by the law and college policies. Students who do not abide by the college guidelines and Student Code of Conduct are subject to discipline. Violations of the Student Code of Conduct are processed through the Office of the Dean of Students. The administration of student discipline is recognized as a vital part of the educational process. The College must exercise its rules within the fair and proper established procedures of due process.

Definitions

The following definitions and explanations apply to terms used in the Miles College Student Code of Conduct:

“College” means Miles College.

“Student” includes all persons taking courses at the college, both full-time and part-time. Persons who are not officially enrolled for a particular term but who have a continuing relationship with the college are considered “students.”

“College official” includes any person employed by the college, performing assigned administrative or professional responsibilities.

“College premises or College property” includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the college (including adjacent streets and sidewalks).

“Community” includes any person who is a student, faculty member, college official, or other college employee. A person’s status in a particular situation shall be determined by the Dean of Student Affairs

“College-sponsored activity” means any activity on or off campus that is initiated, aided, authorized, or supervised by the College.
“Expulsion” means permanent severance of the student’s relationship with the college. Request for readmission and/or review of the case at a future date may be done only through written communication to the President of the College.

“Suspension” means temporary severance of the student’s relationship with the college for a specific period of time, though not less than one semester. A student expelled or suspended shall leave the campus and not visit the campus during the period of expulsion or suspension, except when on official school business. To violate this stipulation would affect adversely the student’s chance for readmission. During the suspension, the student shall not: (1) attend classes, or (2) participate in any College authorized activities. This status of suspension shall be reflected on the transcript only for the duration of the suspension, and will be removed by the Dean of Student Affairs when the student regains eligibility to re-enter the College. A record of the disciplinary suspension remains a part of the student’s confidential record concerning individual suspension and shall indicate: (1) the date at which the suspension begins, and (2) the earliest date at which application may be accepted for readmission. The student must submit a written request to the Dean of Student Affairs requesting readmission.

“Probation” means subjection of any individual to a period of testing and trial. Notice is given to the student that any further disciplinary violation may result in suspension or expulsion. Disciplinary probation may also include any or all of the following: the setting of restrictions or fines; the issuance of a reprimand; or a requirement of public work. A student on disciplinary probation will not be permitted to hold an elected or appointed office or to participate in or attend any contest, performance, or other extracurricular activity, on or off campus, that is sponsored by the college or with which the college is involved. This penalty is for a definite period of time determined by the circumstances of the case and is the most severe penalty under which a student may remain in the College. A record of the disciplinary probation remains a part of the student’s confidential record in the Office of the Dean of Student Affairs.

Inappropriate conduct by students at Miles College is discouraged and will not be tolerated. If a student engages in conduct that violates one or more provisions of the Student Code of Conduct, he or she will be subject to disciplinary action.

Such action normally includes:

(1) Determination by the Dean of Student Affairs to impose or recommend corrective measures, such as probation, suspension, or expulsion

(2) the right to appeal to the Judicial Council in cases of suspensions.

(3) a right to appeal to the President, who has the final responsibility of all disciplinary decisions under the Constitution and By-laws of the College (Article II, Section IV) to review the recommendation of the Judicial Council to the Dean of Student Affairs
Should a student be charged with a criminal offense, the nature of which may present a clear and present likelihood of serious physical or mental harm to the student or to any other member of the college community, the Dean of Student Affairs may impose such temporary sanction on the student, including suspension, as may be deemed necessary to protect the student, college community, and/or property from such danger. Such temporary sanction may exist and be enforced only until such time as final disposition has been made of the case, including a review of an appeal, if applicable by the Judicial Council.

Further, the Dean of Student Affairs shall have the power to impose such temporary sanctions (interim sanctions), including suspension, pending a hearing, when the student or group of students engages in conduct that materially and substantially interferes with the requirements of appropriate discipline in the operation of the college.

Zero Tolerance Statement

The College has zero tolerance for the following offenses:
- Aggravated assault
- Arson
- Battery
- Burglary
- Drug law violations
- Forcible sex offenses
- Illegal weapons possession
- Murder and Non-negligent manslaughter
- Manslaughter by negligence
- Motor vehicle theft
- Robbery
- Simple assault

Miles College will not tolerate these acts on campus, off campus, or at a College sponsored function away from the campus.

*Students found in violation of any of the above listed offenses will be immediately EXPELLED from Miles College with notation on his or her permanent transcript.*

Sanctions

Experience suggests that most inappropriate behavior will involve violations of more than one section of the Student Code and, as such, may yield sanctions beyond those minimums spelled out in this code.

The following list of sanctions is illustrative rather than exhaustive. *The college reserves the right to create other sanctions as it deems appropriate:*

- Expulsion from the college with permanent notation on transcript of disciplinary action.
• Suspension from the college with permanent transcript notation.

• Loss of eligibility for college funded scholarships or funds, including part-time work.

• Cancellation of residence hall contract.

• Probation—repeat violation of same code section or violation of any other code section while on probation could lead to the sanctions listed below.

• Loss of membership on teams, clubs, and officially recognized organizations.

• Community service/uncompensated labor.

• Loss of institutional titles such as Miss Miles College or SGA President

• Restitution.

• Loss of guest privileges on campus or residence halls.

• Letter of censure or reprimand.

• Requirement of a letter of apology.

• Requirement of counseling, education, or chapel attendance

**Student Violations**

Students are required to engage in responsible social conduct that reflects credit upon the College community and to model good citizenship in any community. Any student found to have committed the following misconduct is subject to any of the above listed disciplinary sanctions as deemed appropriate by the Dean of Student Affairs:

1. Acts of dishonesty, including but not limited to the following:
   a. Cheating, plagiarism, or other forms of academic dishonesty.
   b. Furnishing false information to any College official, faculty member or office.
   c. Forgery, alteration, or misuse of any College document, record, or instrument of identification.
   d. Tampering with the election of leaders of any College recognized student organization.
2. Disruption or obstruction of teaching, research, administration, disciplinary proceedings, other College activities, including its public-service functions on or off campus, or other authorized non-College activities, when the act occurs on College premises.

3. Physical abuse, verbal abuse, threats, stalking, intimidation, harassment, coercion or other conduct which threatens or endangers the health or safety of any person.

4. Physical assault and sexual assault, the latter including all criminal sexual conduct as defined by the laws of the State of Alabama.

5. Attempted or actual theft of, or damage to, property of the College or property of a member of the College community or other personal or public property.

6. Hazing, defined by Alabama law as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. The express or implied consent of the victim will not be a defense. Apathy or acquiescence by another student in the presence of hazing are not neutral acts; they are also violations of this rule.

7. Insubordination or failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.

8. Unauthorized possession, duplication or use of keys or other access devices to any College premises or unauthorized entry to or use of College premises.

9. Violation of any College policy, rule, or regulation published in hard copy or available electronically on the College website including but not limited to the Safety Drill Procedures, Dress Code, Fraternity/Sorority Intake Guidelines, Residence Hall Agreement, etc.

10. Violation of federal, state or local law that threatens the safety and well-being of the campus community.

11. Unlawful use, possession, purchase, distribution, sale or manufacture of a controlled substance, designer drug, or drug paraphernalia on campus.

12. Unlawful use, possession or distribution of alcoholic beverages on campus including public intoxication on campus or at college sponsored activities.

13. Possession of weapons on campus. Weapons includes, but is not limited to firearms, ammunition, explosives, switchblades, paint-ball guns, “Air-soft” guns, BB guns, potato launchers, slingshots and similar devices.

14. Participation in a campus demonstration which disrupts the normal operations of the College and infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus.
15. Profane, threatening, harassing, or obscene expressions including, but not limited to speech, which violate accepted standards of decency and appropriate conduct.

16. Sexual misconduct including, but not limited to, illegal visitation, public lewdness, indecent exposure.

17. Theft or other abuse of computer time including, but not limited to:
   a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
   b. Unauthorized transfer of a file.
   c. Unauthorized use of another individual’s identification and password.
   d. Use of computing facilities to interfere with the work of another student, faculty member or College Official.
   e. Use of computing facilities to send obscene or abusive messages.
   f. Use of computing facilities to interfere with normal operation of the College computing system.
   g. Use of computing facilities and resources in violation of copyright laws.

18. Gambling.

19. Abuse of the disciplinary action system, including but not limited to:
   a. Failure to obey the notice of the Dean of Student Affairs, Judicial Council, or other College official to appear for a meeting or a hearing.
   b. Falsification, distortion, or misrepresentation of information during a disciplinary or appellate review.
   c. Disruption or interference with the orderly conduct of a disciplinary review proceeding.
   d. Attempt to influence the impartiality of a member of the Judicial Council prior to, or during the course of, the appellate review.
   e. Harassment (verbal or physical) or intimidation of a member of the Judicial Council prior to, during, or after an appellate review.
   f. Failure to comply with the sanction(s) imposed under the Student Code.

The Code of Conduct and the Law

Miles College maintains a cooperating relationship with law enforcement agencies. The College will not be a sanctuary against civil or criminal prosecution of one of its students, but neither will
it be party to a violation of any legal rights of due process which a student has as a citizen. The
investigating activity of the college is limited to the campus, except to disprove or substantiate
specific complaints against students and then not without informing the students concerned.
Evidence of criminal activity by students may be turned over to the police or public prosecutor,
but privileged or confidential information will not be according to the provisions of the Family
Educational Rights and Privacy Act of 1974. The College will cooperate fully with law
enforcement and other agencies in the enforcement of criminal law on campus and in the
conditions imposed by criminal courts for the rehabilitation of student violators.

Miles College does not provide bail or legal counsel to students. When a student is charged by
federal, state, or local authorities with a violation of law, the College will not request or agree to
special consideration for that individual because of his or her status as a student. Disciplinary
action under the Miles College Student Code of Conduct may be carried out prior to,
simultaneously with, or following civil or criminal proceedings off-campus.

If a student is charged only with an off-campus violation of federal, state, or local laws, but not
with any other violation of this Code, disciplinary action may be taken and sanctions imposed for
misconduct which demonstrates flagrant disregard for the College community or which threatens
the safety and well-being of the campus community. In such cases, no sanction may be imposed
unless the student has been found guilty in a court of law or has declined to contest such charges,
although not actually admitting guilt (e.g., "no contest" or "nolo contendere").