

**COCO-COLA BANNER SIGNS ADVERTISING REQUISITION**

5500 MYRON MASSEY BLVD, FAIRFIELD, AL 35064  
REGISTRARS OFFICE: (Phone) 205.929.1424; (Fax) 205.929.1421  
BUSINESS OFFICE: (Phone) 205.929.1431; (Fax) 205.929.2598



**DATE NEEDED:** \_\_\_\_\_ **QUANTITY:** \_\_\_\_\_

**REQUESTED BY:** \_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_

**BANNER SIZE:**  3 X 10       4 X 20

**BANNER READS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE SUBMITTED FOR APPROVAL:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF DEPARTMENT HEAD**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DIANA KNIGHTON**  
**VICE PRESIDENT FOR FINANCE & ADMINISTRATION**

\_\_\_\_\_  
**DATE**

***ALL BANNER REQUESTS MUST BE PLACED THREE WEEKS PRIOR TO EVENT***