

**MILES COLLEGE**

**CHANGE OF ADDRESS:**

**EMPLOYEE NAME:** \_\_\_\_\_

**OLD ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NEW ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EFFECTIVE DATE:** \_\_\_\_\_

**NEW TELEPHONE NUMBER  
(IF CHANGED)** \_\_\_\_\_