



College Calendar AY 2013-2014

Dr. Emmanuel Chekwa, Dean and Vice President of Academic Affairs
Dr. George T. French, Jr., President

effective 12/12/12

The College reserves the right to make changes. Please view the calendar periodically for modifications and updates.

Fall Semester 2013

Overview of Annual Assessment Plan (see separate Assessment Calendar)

English Proficiency Examination (EPE) [*contact the Testing Center*]

AUGUST

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|-----------|---|
| 11 | Residence Halls Open for New Students, 12 Noon
New Student Checklist begins |
| 11-18 | New Student Orientation |
| 12 | COMPASS Placement Test (orientation) |
| 12-13 | Faculty Development, Pearson Auditorium @ 8:30 a.m. |
| 13 | <u>Federal Direct pre-loan</u> counseling for new students |
| 14 | Residence Halls Open for Returning Students, 9 a.m. |
| 14-18 | Registration continues |
| 18 | Vesper Service @ 6:00 p.m.
First Baptist Church of Fairfield |
| 19 | CLASSES begin
Chairs review degree plans with prospective graduates for AY course planning. |
| 19-25 | Late Registration |
| 25 | Online Registration ends for Fall 2013
Last Day for Schedule Adjustment (drop/add) |
| 30 | Names of ALL Prospective Graduates 2013-2014 submitted to the Office of Academic Dean and the Office of Academic Records for preliminary evaluation and review. |

Application for Completion of Degree Requirements
“blue form” on ALL 2014 PROSPECTIVE GRADUATES
due from division chairs in the Office of Academic Records for
December 2013, May 2014 and July 2014.

SEPTEMBER

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| 2 | Labor Day HOLIDAY (No Classes) |
| 9 | Matriculation Day [All-Campus Assembly]
First Baptist Church of Fairfield @ 11:00 a.m. |
| 9-13 | Honors Week |
| 11 | Honors Convocation
First Baptist Church of Fairfield @ 11:00 a.m.
Faculty required to participate in the processional and wear academic regalia. |
| 13 | Senior EXIT Examination |
| 17 | Constitution Day |
| 28 | High School Visitation Day |

OCTOBER

6-12	Mid-term Evaluation Week
11	Senior EXIT Examination
13	Coronation of "Miss Miles College"
13-19	Homecoming Week
15	Mid-term Grades Due
19	Homecoming Game Albert J.H. Sloan-Alumni Stadium

NOVEMBER

1	Online Pre-registration for Spring 2014 begins
4-9	Student Evaluation of Faculty
8	Senior EXIT Examination
10-16	American Education Week
22	Last day to drop a course (online or in person) Last day to Officially Withdraw from College (All Classes)
22	<u>Federal Direct Loan</u> exit counseling for seniors
28-29	Thanksgiving HOLIDAY (No Classes)

DECEMBER

6	Last Day to Remove Incompletes ("I") Last day of Class
8-14	FINAL EXAMINATIONS
10	MA 100 Final Examination (All Sections) (Tuesday) MA 101 Final Examination (All Sections) (Tuesday)
12	MA 110 Final Examination (All Sections) (Thursday)
14	Residence Halls Close, 5 p.m.
17	Final Grades Due
18-19	Faculty Professional Development
20	Faculty/Staff Conference HOLIDAY BREAK (TBA)

Spring Semester 2014

JANUARY

1	New Year's HOLIDAY
5	Residence Halls Open for New Students, 12 Noon New Student Checklist begins
5-12	New Student Orientation
6	College opens from Holiday Break COMPASS Placement Test (orientation)
6-7	Faculty Professional Development @ 8:30 a.m.
7	<u>Federal Direct pre-loan</u> counseling for new students
8-12	Registration
12	Vesper Service @ 6:00 p.m. Brown Hall Chapel
13	CLASSES begin
13-19	Late Registration
19	Online Registration ends for Spring 2014 Last Day for Schedule Adjustment (drop/add)

20 **MLK Jr. HOLIDAY**
21 2nd Deadline for Application for Completion of Degree Requirements “blue form” for May 2014 and July 2014 prospective graduates due from division chairs in the Office of Academic Records.

FEBRUARY

3 Application for Degree “yellow form” and Senior Checklist distributed to prospective graduates.
14 Senior EXIT Examination
1-28 Black History Month
Faculty Portfolio Evaluation Activities
Financial Aid Awareness Month
Students begin to file FAFSA forms

MARCH

2-8 Mid-term Evaluation Week
8 High School Visitation Day
11 Mid-term Grades Due
14 Senior EXIT Examination
14 Founders Day Convocation
First Baptist Church of Fairfield @ 11:00 a.m.
Faculty and Degreed Staff are required to participate in processional and wear academic regalia. Students are required to attend Founders Day Convocation.
14-15 CME Spring Convocation
23-29 SPRING BREAK [Residence Halls Close]

APRIL

1 Pre-registration for Summer 2014 and Fall 2014
4 Federal Direct Loan exit counseling for graduating seniors
11 Senior EXIT Examination
19 Last Day to drop a course (online or in person)
Last Day to Withdraw from College (All Classes)
14-18 Religious Emphasis Week
19-22 Senior Final Exams (Saturday-Tuesday)
21 Easter Monday Observed
21-25 **SPRING ARTS FESTIVAL WEEK**
24 Senior Grades Due (Thursday)

MAY

2 Last Day to Remove Incompletes (“I”)
Last Day of Class
2 BACCALAUREATE SERVICE
First Baptist Church of Fairfield @ 1:00 p.m.
Faculty are required to participate in the processional and wear academic regalia.
3 COMMENCEMENT EXERCISES @ 11:00 a.m.
Birmingham-Jefferson Convention Complex
Faculty and Staff required to participate in the processional and wear academic regalia.

4-10	FINAL EXAMINATIONS
6	MA 100 Final Examination (All Sections) (Tuesday)
	MA 101 Final Examination (All Sections) (Tuesday)
8	MA 110 Final Examination (All Sections) (Thursday)
10	Residence Halls Close, 5 p.m.
13	Final Grades Due
26	Memorial Day HOLIDAY

Summer Term 2014

Regular Courses are scheduled on a 4-day week (Monday – Thursday)

JUNE

1	Residence Halls Open, 8 a.m.
2	Registration COMPASS Placement Test (orientation)
3	CLASSES begin
3-5	Late Registration Registration ends for Summer 2014 Last Day for Schedule Adjustment (add/drop)
9	2 nd Deadline for <u>Application for Completion of Degree Requirements</u> for July 2014 Prospective Graduates due from division chairs in the Office of Academic Records.
12	Senior EXIT Examination
14	High School Visitation
19	Mid-term Evaluation
24	Mid-term Grades Due
26	Last day to drop a course Last Day to Withdraw from College

JULY

4	Independence Day HOLIDAY
8	MA 100 Final Examination (All Sections) (Tuesday a.m.) MA 101 Final Examination (All Sections) (Tuesday a.m.) MA 110 Final Examination (All Sections) (Tuesday p.m.)
9	Last Day of Class
10	FINAL EXAMINATION
12	Residence Halls Close, 5 p.m.
15	Final Grades Due
19	High School Visitation Day