



ATHLETIC TRAINER ATHLETICS

REPORT TO: Head Athletic Trainer
E CLASS: FT-12 Month
FLSA: Exempt

PURPOSE: Miles College is seeking an assistant athletic trainer to assist with football, men's basketball, and women's indoor/outdoor track and field.

REQUIRED QUALIFICATION: Applicant must have a Bachelor's or Master's degree in athletic training or equivalent. Must be NATABOC certified as well as have an Alabama state license or can apply for an Alabama state license. Preferably 2 years or more of job experience.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:

1. Priority Sports assignment: Assist with football, men's basketball, and women's indoor/outdoor track and field.
2. Provide athletic training services for the college's athletic department, including attendance at scheduled team practices and home and away competitions as necessary.
3. Coordinate and schedule physical examinations and medical referrals for student-athletes to determine their ability to practice and compete.
4. Work in conjunction with the strength and conditioning staff to ensure safety in the design and implementation of fitness, nutrition, and conditioning programs customized to meet individual student-athlete needs.
5. Record keeping and documentation

Specific Skills • Communicate effectively and professionally, including written, interpersonal, and public speaking. • Computer skills: Word, Excel, and email. • Must be willing to work early mornings, evenings, weekends, and holidays.

Specialized Licenses • First Aid, CPR, AED training certification required.

Commitment to the Student-Athlete Experience: Enhancing the Student-athlete experience is a core value of the Miles College Athletic Department Mission. We strongly encourage applications from individuals who will help fulfill this core value.

WORK ENVIRONMENT:

The work environment includes exposure to physical conditions typical of a standard office environment. Most of the job is performed while sitting, although occasional standing or walking and lifting and carrying small objects may be required.

TRAVEL:

Travel is required for this position.

***This position description is a general guideline for work behavior and is not intended to be a comprehensive listing of all job duties. Therefore, it is also not, nor can it be implied to be, a contract of employment.*

SPECIAL INSTRUCTIONS TO APPLICANTS:

A criminal background check will be conducted. *No phone calls will be accepted.* **Interested applicants should submit a resume, cover letter, and application to hr@miles.edu. Must be legally authorized to work in the United States without need for employer sponsorship, now or at any time in the future.** Due to the large volume of inquiries, applicants will only receive a response if there is a match, at which point the applicant will be contacted for an interview.

NOTICE OF NON-DISCRIMINATION

Miles College is an equal-opportunity employer dedicated to building an inclusive and diverse workforce. Miles College does not discriminate in its educational programs and activities based on race, color, religion, ethnic or national origin, age, disability, sex, gender, gender identity, gender expression, sexual orientation, veteran status, or any other bases prohibited by law. Inquiries about the application of Title IX and its supporting regulations may be directed to the Title IX Coordinator, Brown Hall Room 101, 5500 Myron Massey Blvd, Fairfield, AL 35064, 205-929-1440, titleix@miles.edu. For information on the Title IX Sexual Harassment/Sexual Assault policy and grievance procedures, please [Click here](#).

TITLE IX / STATEMENT OF NONDISCRIMINATION

As set forth in this Policy, MILES COLLEGE prohibits discrimination on the basis of sex in its programs and activities. As defined by Title IX, discrimination on the basis of sex includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.

MILES COLLEGE does not discriminate in its admissions practices, except as permitted by law, in its employment practices, or in its educational programs or activities on the basis of sex. MILES COLLEGE also prohibits retaliation against any person opposing sex discrimination or participating in any sex discrimination investigation or complaint process, whether internal or external to MILES COLLEGE. Sex-based harassment, sexual assault, dating and domestic violence, and stalking are forms of sex discrimination that are prohibited under Title IX and by the college's [Title IX Policy](#).