

QEP Meeting

When: May 17, 2022 @ 11:00 am

Where: Zoom

Members Present:

Patience Daniels	Dr. Dimple Martin
Yoruba Butler	Miquelle Jones
Xanthia Crook	Candice Hardy
Carle Smith-Underwood	Christopher Robertson
Melvin Chappell	Shelja Anand
Tenir Gumbs	

Minutes

The agenda was followed as printed. (Appendix A)

- ❖ Words of Encouragement
 - Miquelle Jones
- ❖ QEP Update
 - Dr. D. Martin
 - Newsletter
 - Will launch this week. SACSCOC says that QEP must have a newsletter and share information with all campus and community stakeholders.
 - First-Generation Data (2019)
 - Work in progress
 - Email Address: QEP@miles.edu
 - Was launched two weeks ago. SACSCOC says that we must have an email for all stakeholders to communicate with the committee.
 - Logo
 - Ms. Carle Smith-Underwood
 - Presented the logo for Student Retention: Stepping Stones to Success (Appendix B)
 - Presented sub-designed for marketing purposes
 - Stepping stones will be placed in high traffic areas on campus (e.g. The Learning Resource Center, The French Center, and All Academic buildings) (Appendix B)
 - Recommendation from Dr. Martin – Set a date for Freshman to wear their paraphernalia (T-shirt)
 - Recommendation from Dr. Martin – bulletin board contest with the logo – needs to be completed by August
 - Comment from C. Hardy – is planning to order items for the Learning Resource Center and wants to incorporate the logo on those items
 - Recommendation from C. Smith-Underwood – soft launch of the logo this summer during Jumpstart and Summer school classes
 - SACSCOC on ground visitation: October 4-6, 2022
 - Majority of the conversation will be surrounded around the QEP

- Everyone has to be involved – faculty, staff, students, administration, board of trustees, and the community
 - If you are a co-chair of a sub-committee, SACSCOC will want to talk to you. Make sure that your committee members know the QEP.
Additionally, make sure that you have all your agendas and minutes prepared!
 - There will be professional development with faculty, to make sure that everyone is on the same page.
 - SACSCOC Quality Enhancement Plan Submission: August 23, 2022
 - SACSCOC Standard 7.2
 - Make sure you have the standard listed on the bulletin board.
- ❖ Comments, Questions, or Sounds of Excitement
- ❖ Meeting was adjourned at 11:30 am.