



REQUEST FOR FUNDS
(Please Type Or Print)

AMOUNT:	\$ _____
ACCOUNT NUMBER:	_____
CFU _____ CFR _____ ORF _____ CONSTRUCTION _____	

DATE: _____

DESCRIPTION: _____

<p>NOTE: THIS SECTION MUST BE COMPLETED FOR EQUIPMENT PURCHASE. OTHERWISE NO APPROVALS WILL BE GRANTED.</p> <p>DESCRIPTION: _____</p> <p>BUILDING: _____</p> <p>FLOOR: _____</p> <p>ROOM: _____</p>

HOW DOES THIS MEET THE GOALS AND OBJECTIVES OF THE DEPARTMENT? _____

PAY TO: _____ **STREET:** _____
CITY: _____ **STATE:** _____ **ZIP:** _____

ORIGINATOR: _____	DATE: _____
IMMEDIATE SUPERVISOR: _____	DATE: _____
COMPROLLER: _____	DATE: _____
SENIOR VICE-PRESIDENT OF FINANCE AND ADMINISTRATION: _____	DATE: _____
PRESIDENT: _____	DATE: _____