



POLICY STATEMENT

11. Withdrawal from College

A student who cannot complete the term must formally withdraw from the College. Forms are available in the Office of Academic Records and should be completed with the appropriate signatures. An EXIT interview in the Office of Financial Aid is required. Students may withdraw through the published deadline indicated on the College Calendar. Students may not withdraw from College online. This policy is all inclusive of Service members who follow the same procedure as Non- Service students. Service members with a designated return date will be assisted by their counselor and academic advisor.

11. Readmissions for returning students

Students as well as Service members who have not enrolled 2 or more consecutive semesters (not including summer term) and would not have attended another institution prior to return must submit an application for readmission and pay a readmit fee. Upon readmission, the Service members will be assisted by their counselor and academic advisor.

Bobbie Knight

Date