



Miles College



2017 Annual Report

Annual Campus Security and Fire Safety Report

MISSION STATEMENT

MISSION STATEMENT OF MILES COLLEGE

Miles College is senior, private, liberal arts Historically Black College with roots in the Christian Methodist Episcopal Church that motivates and prepares students, through committed faculty, to seek knowledge that leads to intellectual and civic empowerment. The Miles College education engages students in rigorous study, scholarly inquiry, and spiritual awareness enabling graduates to become life-long learners and responsible citizens who help shape the global society.

MISSION STATEMENT OF MILES COLLEGE CAMPUS SECURITY AND POLICE DEPARTMENT

The mission of Miles College Campus Security and Police is to ensure through education, environment, and enforcement that Miles College is a safe and secure environment where members of the campus community can achieve their purpose.

TABLE OF CONTENTS

A Message From Chief Larry Kennon	4
Overview/Daily Crime Log	5
Relationship of Security Officers with Local law Enforcement	6
Responsibilities of Security Personnel	7
Access To Campus Facilities	9
Reporting Emergencies and Crimes	10
Emergency Evacuation Procedures	13
Notification of Missing Students	15
General Campus Safety/Drug & Alcohol Abuse Prevention Policy	16
Campus Crime Statistics & Definitions	17
Campus Crime Statistics 2013-2014	21
Campus Crime Statistics 2015	23
Campus Crime Statistics 2016	25
Safety Tips	27
Fire Safety Report	32

A MESSAGE FROM CHIEF LARRY KENNON

It is my distinct privilege on behalf of Miles College Department of Public Safety and Policy Department to welcome you to our campus. It is our desire to be an integral part of the Miles campus. Whether you are a student, faculty, staff or guest to Miles, we strive to make your stay on campus a safe and pleasant experience.

Miles College Police Department publishes the Annual Crime and Safety report which includes crime and fire statistics and outlines Miles security and fire safety policies and procedures. We are committed to safety, security and fair and impartial treatment of all. Please take the time to familiarize yourself with this report so you can become an informed member of our community and contribute to the College's efforts to create and maintain a safe environment in which we all can live, study, work and play. Don't hesitate to contact Miles College Police Department whenever you need assistance or more information about the services they provide.

The members of the Miles College Department of Public Safety and Police Department are committed to providing high quality public safety services with a strong emphasis on customer service.

To accomplish this goal

- We pledge to honor the spirit and letter of the laws we are charged to uphold.
- We will dedicate our full attention to our duties in order to promote a safe environment while earning and maintaining the public's trust.
- We will endeavor to continually enhance our professional skills and knowledge.
- We will hold each other accountable for demonstrating professional and ethical behavior.
- We will actively identify and pursue opportunities to improve our department and the way we serve the campus community.

The hallmark of our service is constant dedication to the principles of **honesty, integrity, fairness, courage, and courtesy**. *Please let us know how we can best serve you.*

You may request a printed copy of this report from the Miles College Department of Public Safety and Policy Department by visiting our website at www.miles.edu or calling 205.925.1720.

OVERVIEW

INTRODUCTION

The “*Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*” requires colleges and universities to report annually, information regarding their campus security policies and campus crime statistics. This document is Miles College’s Annual Security Report in compliance with the Clery Act.

This Annual Security report contains the newest requirement changes and additions as mandated by the Higher Education Opportunity Act of 2008. On March 7th, 2013, President Obama signed the Violence against Women Reauthorization Act of 2013 (VAWA) (Pub. law 113-4). Among another provisions, this law amended section 485(f) of the Higher education Act of 1965, as amended (HEA), otherwise known as the Clery Act. These statutory changes requires institutions to compile statistics for certain crimes that are reported to campus security or local police agencies including incidents of sexual assaults, domestic violence, dating violence, and stalking. Additionally, institutions will be required to include certain policies, procedures, and programs pertaining to these crimes in their Annual Security Reports. The first Annual Security Report containing these new inclusions is to be published October 1, 2014, and will include the calendar year 2013 crimes.

NOTE: The “New Reporting Requirements” have been met in this document. Miles College is making a ‘good faith effort’ to implement the “New Student Discipline Requirements” and the “New Requirements to Educate Students and Employees on Sexual Violence” policy and training mandates.

NOTICE OF FIRE SAFETY REPORT

Both the Annual Security Report and the Annual Fire Safety Report will be electronically distributed as one complete PDF document to the Miles College Campus Community by October 1st of each calendar year as well as posted on the Miles College Web. A copy of the PDF document is available at the Miles College Police Department located at 5500 Myron Massey Boulevard, Fairfield, AL 35064.

PREPARATION OF THE ANNUAL SECURITY REPORT

The Annual Security Report is prepared by the Director of Campus Security and Police, in conjunction with information provided by the Miles College Judicial Coordinator, Fairfield Police Department, Campus Security and Police incident reports, and Crime Reports submitted by the identified Campus Security and Police Authorities. This report is published to the Miles College website, www.miles.edu and is available on the Miles College Campus Security and Police website as well. Much effort has gone into the preparation of this report. Paper copies are available at the Miles College Police Department and the document is printable from all electronic posting areas.

DAILY CRIME LOG

Miles College maintains a Daily Crime Log documenting all alleged criminal incidents, including non-*Clery Act* crimes, reported to the college Campus Security and Police department regardless of how much time has passed since the alleged incident occurred. Crimes are recorded by the date they were reported.

OVERVIEW

(cont'd)

CAMPUS RELATIONS

Miles College Police Department's (MCPD) primary objective is protecting life and property, maintaining an efficient parking and traffic system, preventing crime and being of general service to the College community. MCPD provides continuous 24 hour a day, year-round law enforcement and security services to the College.

CAMPUS COMMUNICATION

Patrol and dispatch services are provided 24 hours a day, with the immediate access to municipal emergency services. MCPD's radio communications cover telephones and two-way radios on a 24 hour basis to give information, respond to emergencies and contact other agencies. Officers and dispatchers can immediately contact the Fairfield Police and Fire Department, and the Emergency Medical Service by MCPD's radio system.

The Blue-light Emergency Phone Towers are located around campus. A listing of the emergency phone towers can be accessed at www.miles.edu. When the emergency phone is activated, the MCPD dispatcher is automatically alerted, and an officer is sent to the location of the telephone tower. No dialing is required.



IMPORTANT AND EMERGENCY TELEPHONE NUMBERS

Miles College Police Department- 205.929.1750
Fairfield Police Department- 205.783.6024
Fairfield Fire Department- 205.787.1679
Emergency/Crisis 911

RESPONSIBILITIES

LAW ENFORCEMENT SERVICE

Sworn MCPD Officers have full arrest authority and are charged with enforcing laws and ordinances of the State of Alabama. Officers' conduct investigations into and document all crimes and offenses committed on Miles College property. Campus Security Officers are not sworn officers but are charged with enforcing the rules and regulation of the College.

WORKING RELATIONSHIP WITH LOCAL LAW ENFORCEMENT

The Miles College Police Department works closely with the Fairfield Police Department; although, there is no written Memoranda of Understanding between the two. Miles College Police Department has a solid working relationship with the Fairfield Police Department through which local crimes statistics and other criminal and other incident information that may impact or relate to the campus community is discussed on a continuous basis.

SECURITY PATROLS

MCPD continuously patrols the campus with patrol vehicles and foot patrol. The department maintains three vehicles for patrol and escort services. Officers often patrol the campus by walking through the quad and residential life areas.

TRAFFIC CONTROL AND PARKING ENFORCEMENT

MCPD enforces rules and regulations relating to the operation of motor vehicles on campus. All rules of the road from the city, county and state, as well as directive signs and instructions by officers directing traffic, are to be observed on campus. MCPD documents and investigates all traffic accidents occurring on campus.

UNLOCKING VEHICLES

In most cases, when someone locks their keys inside their vehicle, MCPD Officers will use a door unlocking device to open their vehicle for them. For safety reasons, the department will not attempt to unlock a vehicle equipped with side-impact air bags. If MCPD cannot unlock your vehicle, there are several locksmiths in the area that can be contacted to assist those needing this service.

JUMP-STARTING BATTERIES

MCPD Officers will jump-start battery to assist in starting vehicle. The department can also assist in contacting a service center or towing service.

RESPONSIBILITIES

(cont'd)

STUDENT ID CARDS

Miles College Information Technology issues out the Miles ID card to all students, faculty and staff of the College. All Miles College students are issued an ID at no cost. Replacement cards are available in the Business office for a small fee.

LOST AND FOUND

A lost and found service for displaced property is provided by MCPD. Found property may be turned in at the MCPD office, 5300 Myron Massey Blvd, so that it may be returned to the proper owner.

CRIME PREVENTION TRAINING

MCPD offers biannual self-defense classes to all students and employees. The classes are taught by MCPD officers with years of experience, and participants learn situational awareness and basic self-defense tactics.



ACCESS TO CAMPUS FACILITIES

RESIDENCE HALLS

All exterior doors to the student residence halls are locked 24 hours a day except, (the front doors of main entrance which are accessible during normal business hours). Students are responsible for locking their own individual rooms. Male guest in residence halls must be escorted at all time by the student they are visiting. Student rooms in newer residence halls have deadbolts, but some older residence halls rooms have conventional door locks. MCPD Officers make routine security checks of the residence halls, checking for building safety and security. MCPD will respond to all reports of fire alarms and safety hazards. Routine fire drills are conducted regularly for students living in residence halls to familiarize them with emergency evacuation procedures and exit routes from their room

NIGHTTIME CAMPUS ACCESS CONTROL GATE

At 10:00 PM nightly, the East Gate entrance is closed, and all access on and off campus is made at the West Gate entrance. An officer is posted at the gate to monitor person(s) arriving on or departing from campus. Resident students are issued a campus decal that allows access onto campus. All other students, faculty, staff and visitors must have proper credentials for access.

FACULTY SECURITY

Administrative buildings are secured after normal business hours. Classroom buildings are secured after the last class of the day. Through routine patrols, MCPD officers make regular checks of each building to ensure that the buildings remain secure until scheduled opening time.



REPORTING EMERGENCIES AND CRIMES

POLICY

It is the policy of Miles College to encourage the reporting of all incidents of criminal activities or emergency situations which occur on campus to MCPD and/or other authorized authorities, including but not limited to Residence Life officials, Director of Student Affairs, faculty and staff. Furthermore, The College will respond to such reports through direct action or coordination with law enforcement or emergency service agencies as may be appropriate to protect persons and property.

PROCEDURES

Any incidents involving suspected criminal activity, emergency situations or violations of the College rules and regulations concerning the safety concerning the safety of persons or security of property, should be reported to the MCPD Office, 5500 Myron Massey Boulevard, Fairfield, AL, 35064 or call 205.929.1750. This procedure does not preclude direct reporting to other law enforcement authorities or emergency service agencies with follow-up notification to MCPD. Timely reporting of suspected criminal activities or emergencies is essential for the protection of people and property. Victims and witnesses of any criminal activity or emergency situation are encouraged to report such matters to MCPD and/or appropriate authorities as soon as possible.

Violations of the College's rules and regulations which are not categorized as criminal activity or emergencies may be reported to other appropriate College authorities.

In the event of the reported criminal activities considered to be a threat to other students or employees, such reports will be disseminated to the students and employees through available communications consistent with the urgency of the situation and prevention of similar occurrences. Available communications include, but not limited to, telephone contacts, local radio stations, College newspaper, regular and electronic mail, bulletin boards, digital signage and personal contacts.

TIMELY WARNING

MCPD will issue a 'Timely Warning' when a crime is reported to, or brought to the attention of, MCPD and other authorities, and that crime represents a serious or ongoing threat to the safety of the college community. Every attempt will be made to issue the warning as soon as possible after an incident is reported to Miles College; however, the release is subject to the availability of accurate facts concerning the incident. Warnings are created by combined efforts of the College President, the Sr. Vice President of Finance and Administration, and the Director of Public Relations, in conjunction with MCPD.

Crimes for which a timely warning is appropriate include, but are not limited to: Murder/Non-Negligent Manslaughter, Manslaughter, Forcible Sex Offenses, Non-Forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Domestic Violence, Dating Violence, Stalking, and Hate Crimes in additional categories of Larceny/Theft, Simple Assault, Intimidation, and Destruction/Damage/Vandalism of Property.

STATE SEX OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act became effective in October of 2002. The law requires institutions of higher education to issue a statement advising the college community where to obtain law enforcement agency information provided by the State concerning registered sex offenders. It mandates

REPORTING EMERGENCIES AND CRIMES

(cont'd)

Alabama, convicted sex offenders must register with the Alabama Sex Offender Registry maintained by the Alabama Department of Public Safety. Information concerning offenders registered may be disclosed to any person requesting information on a specific individual in accordance to the law.

The Alabama Department of Public Safety website has further information and searches for information on offenders by location or name and can be done electronically at:

<http://dps.alabama.gov/Community/>

RESPONSE TO SEXUAL ASSAULT

To Whom the Alleged Offense Should be Reported

Sexual Assaults that occur on campus property should be reported to MCPD immediately. Reports are accepted from either the victim, witness, a third party, or the perpetrator of the crime. Sexual Assaults may be confidentially reported to identified MCPD if no discipline or criminal action is desired for inclusion in crime statistics and for timely warning consideration.

Students Option to Notify Local Police

For any crime occurring on campus property, a student has the right to have their crime investigated by the local law enforcement agency. This should be done through the MCPD that the university has notice that a crime has occurred on campus property. MC will never interfere with a student's option to have their crime investigated by local police.

Preserving Evidence

The immediate reporting of any crime, especially sexual assaults, assists in the preservation of evidence, which may be necessary to convict a person involved in such criminal activity. If the victim wishes to report the crime to the local police, then the Fairfield Police will be called to the scene.

Miles College will assist in Notifying College Security and Local Police

All members of the MC campus community will assist a victim with notifying MCPD, if that is the desire of the victim. MCPD will assist a victim with notifying local police, if that is the desire of the victim.

Who Should be Contacted

Counseling and Testing Services should be contacted for counseling and support.

Disclosure of Disciplinary Proceedings of Perpetrator to Victim

MC will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offenses, the report on the result of any disciplinary proceeding conducted by MC against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is

REPORTING EMERGENCIES AND CRIMES

(cont'd)

Educational Programs Regarding Sexual Assault

Sexual Assault education is provided by the Dean of Students, Crisis Center, YWCA, and Counseling Testing Center.

Notification of Existing Counseling/Other Student Services For Victims of Sexual Assault

The MC Student Handbook provides notification of existing counseling and other student services for the victims of sexual offenses.

Notice that MC will Change Victim's Academic and Living Situations

MC will change a victim's academic and living situations, if requested by the victim.

The Accused and Accuser Have Same Opportunity to Have Others Present At Proceeding

MC will provide the same opportunity to the accused or the accuser, to have others present at any student disciplinary proceeding for a sexual offense.

Accuser and Accused Must Be Informed Of Outcome

MC will inform both the accuser and the accused of the final outcome of any student disciplinary proceeding for a sexual offense.

Sanctions That May Be Imposed

College judicial action, criminal prosecution and civil litigation are options to victims of sexual assault. University sanctions for sexual misconduct and other offenses follow the disciplinary procedures as detailed in the MC Student Handbook. Such sanctions may include suspension or dismissal from the College.



EMERGENCY EVACUATION PROCEDURES

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Emergencies and disasters can happen at any moment, and they usually occur without warning. Individuals should familiarize themselves with the College's Emergency Response Plan includes information about the Emergency Response Management Team; response to incidents; shelter-in-place and evacuation guidelines. College departments are responsible for developing contingency plans for their staff and areas of responsibility. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually Miles College Campus Security and Police and Fairfield Police Department. They typically respond and work together to manage the incident. Depending on the nature of incident, other local or federal agencies could also be involved in responding to the incident.

NOTIFICATION TO THE MILES COMMUNITY ABOUT IMMEDIATE THREAT

Miles College has in place an Emergency Notification System, Wide Area Rapid Notification, (W.A.R.N), to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. **It is important to periodically review and update your contact information to ensure that you receive critical safety messages.**

Miles College will, without delay, and taking into account the safety of the community, determine the content upon the notification and initiate the notification system, unless the notification will, in a professional judgment of the Emergency Response Management Team (ERMT), compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The President (or designee), after receiving notification from governmental authorities that an emergency has been declared for the area, or that an obvious emergency condition exists or has occurred on campus property, shall determine when emergency procedures are to be placed in effect, including the interruption of the classes and normal administrative functions. The President (or designee) will convene a meeting of the ERMT at the designated Emergency Operation Center or alternate place, if necessary. Recommendations may be provided by the Vice Presidents, the Dean of Students, The Director of Facilities Management, and the Director of Campus Security. After normal college hours and on weekends and holidays, Campus Security and Police will be responsible for monitoring possible emergency situation that has occurred on campus. Campus Security and Police Officers will notify the dispatcher of field emergencies that are occurring. The dispatcher will notify the Director of Campus Security so that he/she can authorize notification of the ERMT members. The Director of Campus Security will confer with the Sr. Vice President of Finance and Administration.

Miles College has in place; college e-mail, cell phone text messaging, building emergency coordinators and college personnel equipped with two-way radios to aid in the immediate

EMERGENCY EVACUATION PROCEDURES

(cont'd)

EVACUATION PROCEDURES - General

Upon activation of the fire alarm system, all persons shall immediately evacuate the building and meet at the predetermined Emergency Assembly Point (EAP). While evacuating, remain vigilant for dangerous or criminal activity, and report such observations to the police, as soon as possible. Familiarize yourself with the evacuation procedures for any building; locate the nearest exit and fire extinguishers.

EMERGENCY RESPONSE AND EVACUATION TESTING PROCEDURES

The College conducts one emergency response table top exercise each year, and three tests of the emergency notification system of the campus. These exercise/tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

EDUCATION OF MEMBERS OF THE COLLEGE COMMUNITY

Currently, Miles College provides no formal security education to the college community.



NOTIFICATION OF MISSING STUDENTS

In compliance with the “Higher Education Opportunity Act (2008)” Missing Resident Student Notification Policy and Procedures, it is the policy of Miles College to actively investigate any report made to MCPD about the missing student who is enrolled at the college and residing in on-campus housing. Each student will be notified of the Missing Resident Student Policy and Procedures via the Student Handbook.

If a member of the College community has a reason to believe that a resident student is ‘missing’, that member **MUST** contact MCPD at (205) 929-1720 immediately. The initial college Campus Police investigation will begin as a ‘Welfare Concern’ and will be upgraded to a Missing Persons incident if Campus Police determine the resident student to be a Missing Person under Alabama laws.

For the purposes of this policy, a student may be considered to be ‘missing’ if the student’s absence in contrary to his/her usual pattern of behavior or unusual circumstances may have caused the absence. Such circumstances could include, but not limited to, a report or suspicion that the missing student may be a victim of foul play, has expressed suicidal thoughts, is medication dependent, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare.

Upon receiving notification, MCPD, Residence Life, The Dean of Students, and other applicable College personnel will make reasonable efforts to locate the student to determine their state of health and well-being. These efforts may include, but not limited to, checking the student’s room, class schedule, ID card use, talking with friends, locating the resident’s vehicle and calling the student’s cell phone number if one

is on file with the college. As a part of the investigation, the college reserves the right to communicate with emergency contacts to help determine the whereabouts of the student.

Each student has the option to identify the name and telephone number of the individual(s), to be notified in case of emergency or in the event that the student is reported missing. In the event the student is under the age of 18 and is not emancipated, the college is required to contact the custodial parent or guardian.

If upon investigation by MCPD and staff, the resident student has been determined to be 'missing' for at least 24 hours, the following will occur within the next 24 hours:

- a. A college representative will attempt to notify the resident's designated emergency contact person, or
- b. If the student is under 18 years of age, a college representative will contact custodial parent or legal guardian, and
- c. MCPD will inform the appropriate law enforcement agency.

Investigation will continue in collaboration with law enforcement officers, as appropriate.

GENERAL CAMPUS SAFETY

RESPONSIBILITIES OF THE COLLEGE COMMUNITY

The cooperation and participation on the individual community members in the campus safety program is absolutely essential. Members must accept the responsibility for their own personal safety and the security of their belongings by taking common sense precautions. They should walk on lighted sidewalks near emergency phone towers when walking at night and should walk in pairs whenever possible. Room doors should be locked at night and anytime the room is unoccupied. Valuable items should be stored out of sight and safeguarded by locks whenever possible. Cars should be parked in assigned areas and kept locked at all times with valuable items locked in the vehicle out of sight.

Drug and Alcohol Abuse Prevention Policy

Miles College affirms a strong commitment to compliance with the Drug Free Schools and Communities Act Amendment of 1989 and the requirements as set forth by the Department of Education. Miles College, as a private educational institution, shall not permit on its premises, or at any activity which it sponsors, the possession, use, or distribution of any alcohol beverage or any illicit drug by any employee or visitor.

The College may conduct searches for illegal drugs or alcohol on College premises based on reasonable suspicion. This might include personal vehicles parked on College property, lockers, desks, and searches of the student when there is a reasonable and articulable basis upon which to believe that illegal drugs or alcohol have been brought on to College property and the search is conducted on College property.

Drug and Alcohol Education

Pamphlets, books, and videos are available for loan to students and employees at Miles College Counseling and Testing Services.

Firearms and Weapons Policy

No person shall carry, maintain, or store a weapon as defined in the College's policy, concealed or otherwise, on any property owned, leased, or controlled by Miles College. This policy applies to weapons carried about the person and maintenance or storage of any weapon in any university facility, building, residence hall, or within any parked or moving vehicle on college premises. Law Enforcement Officers in the course of official duty are exempt.



CAMPUS CRIME STATISTICS & DEFINITIONS

CAMPUS CRIMES STATISTICS

The statistical information provided below complies with the required reporting of the Jeanne Clery Disclosure of Campus Security Policies and Campus Crime Statistics Act. Crime statistics for the most recent three-year periods are published. These statistics reflect incidents reported to the MCPD and the Fairfield Police Department, and involve incidents occurring on campus, in residential housing and in areas adjacent to the university campus. The statistical data reported is compiled from records maintained by MCPD, the Dean of Student's, and the Director of Human Resources. The criminal offenses are classified using the FBI's uniform crime reporting system definitions. The "Clery Act" defines the location categories used.

Definitions

Aggravated Assault means:

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injuries result from an aggravated assault when a gun, knife, or other weapon is used which could, and probably would, result in serious personal injury if the crime were successfully completed.)

Arson means:

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property or another, etc.

Burglary means:

The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safe-cracking; and all attempts to commit any of the aforementioned.

Dating Violence means:

The term "dating violence" means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

Destruction, Damage, or Vandalism of Property means:

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Domestic Violence means:

The term "domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

CAMPUS CRIME STATISTICS & DEFINITIONS

(cont'd)

Drug Law Violations mean:

Violations of state and local laws relating to the unlawful possession, sale, use, growing manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (Morphine, Heroin Codeine); Marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (Barbiturates, Benzedrine).

Hate Crimes mean:

Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity, disability, national origin, or gender identity.

Intimidation means:

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny-Theft means:

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Liquor Law Violations means:

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Manslaughter by Negligence means:

The killing of another person through gross negligence.

Motor Vehicle Theft means:

The theft or attempted theft of a motor vehicle. (Classified as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding.)

Murder and Non-negligent Manslaughter means:

The willful (non-negligent) killing of one human being by another.

Non-campus Building or Property means:

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

CAMPUS CRIME STATISTICS & DEFINITIONS

(cont'd)

On Campus means:

Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in the direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On Campus Student Housing Facility means:

Any student housing facility that is owned or controlled by the institution, or that is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Public Property means:

All public property, including thoroughfares, streets sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Robbery means:

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offense-Forcible means:

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape means:

The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his or her youth).

Forcible Sodomy means:

Oral or anal sexual intercourse with another person forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object means:

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CAMPUS CRIME STATISTICS & DEFINITIONS

(cont'd)

Forcible Fondling means:

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will; or not forcible and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offense-Non-Forcible means:

Unlawful, non-forcible sexual intercourse.

Incest means:

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape means:

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Sexual Assault means:

An offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

Simple Assault means:

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Stalking means:

The term "stalking" means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

Weapon Law Violations means:

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit and of the aforementioned.

For Further Information

Further information about the campus security can be obtained at the Miles College Police Department located at 5500 Myron Massey Boulevard, Fairfield, AL, or by calling 205-929-1720, or by accessing the website at: www.miles.edu.

CAMPUS CRIME STATISTICS 2013-2014

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Murder/Non-Negligent Manslaughter	2013	0	0	0	0	0
	2014	0	0	0	0	0
Negligent Manslaughter	2013	0	0	0	0	0
	2014	0	0	0	0	0
Robbery	2013	0	3	3	0	6
	2014	2	2	0	0	4
Aggravated Assault	2013	0	0	0	0	0
	2014	3	3	0	0	6
Burglary	2013	0	0	0	0	0
	2014	1	1	0	0	2
Theft-Motor Vehicles and Golf Carts	2013	0	0	0	0	0
	2014	0	0	0	0	0
Arson	2013	0	0	0	0	0
	2014	0	0	0	0	0
Domestic Violence	2013	NA	NA	NA	NA	NA
	2014	NA	NA	NA	NA	NA
Stalking	2013	NA	NA	NA	NA	NA
	2014	NA	NA	NA	NA	NA

CAMPUS CRIME STATISTICS 2013-2014

Forcible/Non-Forcible Sex Offenses

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Forcible Rape	2013	0	0	0	0	0
	2014	0	0	0	0	0
Non Forcible						
Incest	2013	0	0	0	0	0
	2014	0	0	0	0	0
Statutory Rape	2013	0	0	0	0	0
	2014	0	0	0	0	0
Dating Violence	2013	NA	NA	NA	NA	NA
	2014	0	2	0	1	3

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Liquor Law	2013	0	0	0	0	0
	2014	0	0	0	0	0
Drug Violations	2013	0	0	0	0	0
	2014	10	1	2	0	13
Weapon Possession	2013	0	0	0	0	0
	2014	4	2	3	0	9

CAMPUS CRIME STATISTICS 2015

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Murder/Non-Negligent Manslaughter	2015	0	0	1	0	1
Negligent Manslaughter	2015	0	0	0	0	0
Robbery	2015	0	2	1	1	4
Aggravated Assault	2015	6	9	3	0	18
Burglary	2015	2	5	3	0	10
Theft-Motor Vehicles and Golf Carts	2015	0	0	0	0	0
Arson	2015	0	1	1	0	2
Domestic Violence	2015	4	0	0	0	4
Stalking	2015	0	0	0	0	0

Forcible/Non-Forcible Sex Offenses

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Forcible Rape	2015	0	0	0	0	0
Non Forcible						
Incest	2015	0	0	0	0	0
Statutory Rape	2015	0	0	0	0	0
Dating Violence	2015	1	0	0	1	2

CAMPUS CRIME STATISTICS 2015

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Liquor Law	2015	0	0	0	0	0
Drug Violations	2015	5	8	0	0	13
Weapon Possession	2015	1	4	0	0	5

CAMPUS CRIME STATISTICS 2016

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Murder/Non-Negligent Manslaughter	2016	0	0	0	0	0
Negligent Manslaughter	2016	0	0	0	0	0
Robbery	2016	0	5	4	3	12
Aggravated Assault	2016	3	6	3	0	12
Burglary	2016	2	2	0	0	4
Theft-Motor Vehicles and Golf Carts	2016	0	0	0	0	0
Arson	2016	0	0	0	0	0
Domestic Violence	2016	0	0	1	1	2
Stalking	2016	0	0	0	0	0

Forcible/Non-Forcible Sex Offenses

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Forcible Rape	2016	0	0	0	0	0
Non Forcible						
Incest	2016	0	0	0	0	0
Statutory Rape	2016	0	0	0	0	0
Dating Violence	2016	0	1	0	0	1

CAMPUS CRIME STATISTICS 2016

Crime	Year	Student Residences	On-Campus	Non-Campus	Public Property	Total
Liquor Law	2016	3	3	0	0	6
Drug Violations	2016	1	5	1	4	11
Weapon Possession	2016	3	4	0	1	8

SAFETY TIPS

OBSCENE PHONE CALLS, HARRASSMENT, STALKING

1. Notify MCPD as soon as possible.
2. If an obscene message is left on your answering machine, save the message and report it to MCPD.
3. Listen for background noise and keep a written record of the times and dates you received the calls.
4. Report all incidents to MCPD.

PERSONAL SAFETY

1. The ultimate responsibility for personal safety and security rests with each individual.
2. Each person should be aware of their surroundings and potential risks to personal safety.
3. Exercise caution and take reasonable actions to protect yourself.
4. Walk with friends in lighted areas at night.
5. Keep residence halls secure.
6. Lock residence hall room doors.
7. Do not prop open outer doors
8. Know building evacuation procedures.
9. Know how to contact proper authorities.
10. Drive defensively.
11. Report suspicious activities to MCPD.

OFFICE AND CLASSROOM SAFETY

1. Avoid working or studying alone in a building at night. If you must work late, notify person(s) you trust know where you are.
2. Avoid using stairs in remote sections of a building.
3. Keep your purse in a locked cabinet or drawer. Never leave it in, on top or underneath a desk.
4. While in class, the library or the labs, keep personal belongings in view.

ATM-AUTOMATED TELLER MACHINE

1. Try to have someone with you, especially late at night.
2. Be ready. Have your card handy but not in plain view.
3. Stand directly in front of the ATM so that no one can see you enter your personal identification number (PIN).

4. Cancel your transaction if anything seems suspicious. You can return later.
5. Pocket your cash immediately. You can count it later.

SAFETY TIPS

(cont'd)

BICYCLE SAFETY

1. Ride with the traffic or use bike paths whenever possible.
2. Use reflectors and reflective tape on your bike or on your clothing.
3. Lock your bike up (a U-bar lock is recommended).

VEHICLE SAFETY

1. Have your keys in hand before you reach your vehicle.
2. Check the interior of your vehicle before entering it.
3. When parking your vehicle at night, select a spot that is well lit.
4. Make a habit of keeping car doors locked.
5. Avoid leaving property in your vehicle. If you must do so, lock all property in the trunk or conceal all items so that they are not visible. Mail or packages which include your name should be out of sight, also.

OUTDOOR SAFETY AT NIGHT

1. Learn the locations of all campus emergency phones
2. Walk on designated walkways that are well lit and well-traveled.
3. Do not run or jog alone, especially at night.
4. If you must walk alone, let a friend know where you are going and when you should return.
5. If you feel you are being followed, head quickly to a group of people or MCPD.

FIRE SAFETY REPORT

Important Definitions

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of fire: The factor or factors that give rise to a fire. The causal factor maybe, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as alarms, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Residence Halls Fire Prevention Information

Smoke detectors and sprinkler systems: All residence halls have smoke detectors and sprinkler systems installed and a Fire Alarm Control Panel. These are connected to the central alarm system, which, in turn, is connected to the MCPD.

Fire Safety Equipment: All suites/apartments are equipped with smoke detectors. Each floor in each residence hall is equipped with fire extinguishers. Fire safety equipment or setting off a false alarm is against the law. It also will make the system ineffective and endanger the lives of other residents. Any person, who sets off a false alarm, interferes with the operation of the alarm system, damages or removes any part of the alarm system, fire extinguishers, smoke detectors, or exit signs are subject to severe disciplinary action, including dismissal from the residence halls, possible

suspension from the University, and/or criminal prosecution. If a smoke detector is detached

FIRE SAFETY REPORT

(cont'd)

from the wall for any reason, it is the responsibility of the resident to report it immediately. If not

reported, all residents will be held responsible for tampering with fire safety equipment and will be disciplined and/or fined.

Fire drills/safety education: To comply with state and local fire regulations and for fire safety education, unannounced fire drills are conducted every semester. All persons inside the residence hall during emergency drills are required to evacuate the building. Failure to evacuate the residence hall for any reason, including sleeping through an alarm, may result in disciplinary action.

Fire evacuation procedures: In the event of a fire, all residence hall buildings will be evacuated to protect the health and safety of the residents, guests and visitors. When an alarm is sounded you must assume there is an emergency and you must follow the following steps.

(1) REMAIN CALM.

(2) Evacuate by the nearest safety exit stairway.

(3) DO NOT USE ELEVATORS. Elevators will either automatically return to the first floor or the MCPD will return them to the first floor.

(4) Although Miles College requires all occupants of a building to evacuate when the fire alarm is activated, individuals with disabilities may need assistance or special procedures to evacuate effectively. For this reason, they should inform other individuals, especially Counselors or Advisors that they may need assistance in a fire alarm during the emergency evacuation-planning phase. One tip that may prove useful during a fire alarm evacuation is to utilize the buddy system. During the first few days at a new job or at classes, discuss with others your need for a “buddy” if the fire alarm goes off. Obtain several buddies in different locations where you may be during an alarm and discuss your evacuation plan with you buddies (especially Counselors or Advisors). Explain what type of assistance you would need during a fire alarm. Plan and practice your procedure or evacuation during a fire alarm. If possible, your buddy should assure your location; capabilities and need for assistance during a fire alarm (however, do not risk life). Your buddy should inform MCPD or the Fairfield Fire and Rescue Service of your need for assistance, plan, and location during a fire alarm. During the evacuation phase, persons utilizing wheelchairs should be taken to an area of rescue assistance (usually stairwell landings) or stay where they are located. This still requires their buddy to notify MCPD or the Fire Department of their location once they reach the assembly location outside. If the mobility-impaired individual is alone, he/she should dial 911 and inform the dispatcher of his/her location, inability to evacuate and/or area of rescue assistance where they are located. Persons with the mobility impairments but without the need of a wheelchair will need to attempt to evacuate the building, allowing traffic to pass, when needed, in areas like stairwells. These individuals may decide to remain in place and contact MCPD or 911 with their location if there is no sign of imminent hazard, and due to their impairment, they would not be able to evacuate the building at this time without assistance. Individuals who are visually impaired may need a buddy to assist him/her through the evacuation route. If the visually impaired individual is unable to evacuate alone, he/she should dial 911 and inform the dispatcher of his/her location, inability to evacuate and/or the area of

rescue assistance where they are located. Once occupants have successfully evacuated

FIRE SAFETY REPORT

(cont'd)

the building and are outside, occupants should move away from the building to pre-designated location

where a headcount should be initiated by the building representative, advisor, or another designated individual. Occupants should also notify MCPD of anyone needing assistance exiting the building. The building representative or some other supervisory personnel should notify MCPD of anyone unaccounted for during the evacuation. Occupants should remain outside and away from the building until you are given further instructions from Fairfield Fire and Rescue Service or MCPD.

(5) After departing the hall, proceed directly to the designated assembly point away from the building. Do not leave the assembly area until told so by a responsible official. Suitable emergency shelter will be provided as soon as possible.

(6) Return to the hall ONLY when told by Fire Department Officials, MCPD, or Advisor.

Fire Safety Regulations

It is essential that residents observe and follow all fire safety regulations. Electrical appliances with exposed heating elements are prohibited. All appliances must be UL approved. No open flames (candles, incense, kerosene, lamps, etc.) or any incendiary devices are permitted in the residences halls, rooms/suites/apartments. Smoking is not permitted in the residence halls, including balconies, vestibules, etc. Smoking is permitted in designated smoking areas only.

Future Improvements in Fire Safety

Miles College is dedicated to improving fire safety and fire safety systems. Older fire alarm systems are replaced and buildings are retrofitted with sprinkler systems as renovations occur. All new housing facilities are equipped with sprinkler systems. To review the specific fire safety features of an on-campus housing facility see the Fire Safety System Description.

A printable listing of the fire safety systems in the residence halls can be found at: Miles College Police Department, 5500 Myron Massey Boulevard, Fairfield, AL, 35064, or a listing may be viewed below.

FIRE SAFETY REPORT

2017 Annual Fire Statistics For Our On Campus Residence Facilities

								Medical Facility		by Fire
Snorton Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pitts Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bass Hall	1	1	3/27/16	10:00A	3/26/17	09:00A	Electric al	N/A	N/A	\$100-\$999
Murchinson Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Stewart Reddick	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Fire Alarm Monitoring Done on Site (MCPD)	Partial 1 Sprinkler System	Full 2 Sprinkler System	Smoke Detection	Fire Extinguisher	Evacuation Plans Placards	Number of Evacuations (fire) drills each academic year 2012	Number of Evacuations (fire) drills each academic year 2013	Number of Evacuations (fire) drills each academic year 2014	Number of Evacuations (fire) drills each academic year 2015
Snorton Hall		X	X	X	X	2	2	2	2
Pitts Hall		X	X	X	X	2	2	2	2
Bass Hall		X	X	X	X	2	2	2	2
Murchinson Hall		X	X	X	X	2	2	2	2
Stewart Reddick		X	X	X	X	2	2	2	2